



**MEETING NOTICE AND AGENDA
FOREST LAKES METROPOLITAN DISTRICT
BOARD OF DIRECTORS**

WHEN: May 10, 2022

WHERE: TELECONFERENCE VIA ZOOM (SEE BELOW)

TIME: 7:00PM

1. Call to Order
2. Board Roll Call (Recognize guest speakers)
3. Approval of Agenda
4. Approval of Previous Minutes
5. Special Business
 - A.** Budget Committee (Mark Rushfeldt, and Charissa Hannigan Updates
 - B.** Recreation Committee (Derrick Martin, Mandy Roderick Updates
 - C.** Personnel Committee (Mark Rushfeldt Updates
6. Public Comments – Each speaker is limited to 5 minutes and needs to identify themselves with their full names and addresses)
7. Reports from Staff, Officers, Consultants and Committees
 - A.** MANAGER'S
 - B.** OFFICE MANAGER/ADMINISTRATION
 - C.** MAINTENANCE
 - D.** FINANCIAL

PROPERTY TAX COLLECTION YTD As of this Agenda preparation date we have not received our May property tax disbursement.

WATER PUMPING (See Exhibit B) – In April, we pumped about 4.074 million gallons of water between the 4 wells. This is up from 3.958 in March but in-line from previous years.

2022 BUDGET INCOME/EXPENSE REPORT January 1, 2022 – May 6, 2022

General Fund - Revenues \$ 343,733, Expenses \$ 390,257 -Net \$ -46,524

Water Fund - Revenues \$ 261,791, Expenses \$ 288,611 – Net \$ -26,820

Sewer Fund - Revenues at \$211,274 , Expenses \$ 219,471 - \$ -8,197

OVERALL - Revenues \$816,799 , Expenses \$ 899,680

Net Income/Expense \$- 81,541

Cash in the Bank \$1,262,443

8. Unfinished Business

A. In-Person Board Meetings - update

B. Sign for new District office - Update

C. Verizon Cell Tower - Update

D. Frisbee Golf in Common Area – Discuss and provide direction to staff

9. New Business

A. Introduction of new Board Members

B. Selection of President for the Forest Lakes Metropolitan District.

C. Selection of Vice President for the Forest Lakes Metropolitan District.

D. Selection of Treasurer for Forest the Forest Lakes Metropolitan District.

E. Selection of Budget Committee Members.

F. Selection of Recreation Committee Member.

G. Selection of Personnel Committee Members.

H. Contract for attorney services with Paul Kosnik – Staff Report

10. Resolutions

11. Approval of Disbursements – Move to approve the bills subject to review at time of signing

12. Adjournment

NEXT REGULAR SCHEDULED MEETING: June 14th, 2022, at 7:00 p.m.

Join Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/85446009749?pwd=WGlJM3UvaGV5eE9qYWVhPOVo1NWd4dz09>

Meeting ID: 854 4600 9749

Passcode: 476146

One tap mobile

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**MINUTES
OF THE BOARD OF DIRECTORS FOR
FOREST LAKES METROPOLITAN DISTRICT (FLMD)
April 12, 2022**

CALL TO ORDER

The regular meeting of the Board of Directors for Forest Lakes Metropolitan District was held on April 12, 2022, at 7:02 p.m. teleconferencing via Zoom.

BOARD OF DIRECTORS ROLL CALL

Roll call was taken by Director Hannigan. FLMD Board members and representatives present were:

Charissa Hannigan, Director - Present
Mark Rushfeldt, Director - Present

Mandy Roderick, Director - Present
Derrick Martin, Vice President - Present

Forest Lakes Metropolitan District employees present were:

Bruce Barrette, District Manager
Jamie Echeverri, Office Manager / Board Secretary
Trevor Most, Operations & Maintenance Supervisor

Approximately 17 people, including FLMD Board Members and District employees attended.

APPROVAL OF AGENDA

It was moved to approve the April 12, 2022, agenda. The motion was seconded and unanimously approved.

APPROVAL OF PREVIOUS MINUTES

There were no corrections, additions, or deletions to the minutes of the regular Board meeting held on March 8, 2022, it was moved to approve the minutes. The motion was seconded and unanimously approved.

SPECIAL BUSINESS

A. Budget Committee (Mark Rushfeldt, Charissa Hannigan, Bruce Barrette) No Updates

B. Recreation Committee (Derrick Martin, Mandy Roderick, Bruce Barrette) No Updates
Director Hannigan requested new bark or gravel on the path around the lake.
Director Martin asked about draining the lake.

District Manager Barrette: Yes, in the fall the lake will be drained to reline the intake pipe. We will not be stocking the lake with fish this year. We are also addressing an issue with the district losing some water that is leaching from the ditch that feeds the lake.

Director Rushfeldt: Ask Bruce to keep us posted on any updates regarding the lake.

Director Martin: shared previous discussion regarding adding a dock and Mandy was working on bring in Food Trucks into Forest Lakes.

C. Personnel Committee (Mark Rushfeldt and Mandy Roderick) No Updates

Director Rushfeldt: Shared he is thankful Bruce has accepted the District Managers position and he acknowledged it will take him time to settle in his new position.
District Manager Barrette: In our search for a Comptroller, I feel the title would be more fitting as Finance Manager. The duties will stay the same. Job will be posted soon.

PUBLIC COMMENTS:

FLMD Resident Mike Downin from Pine Tree Drive: Mike reached out last week regarding a situation on Antelope Drive with trash and etc all over the place.

District Manager Barrette: has been in contact with the Sherriff's department. We as a district do have a process for towing vehicles out of the road. Staff will not go up there without the Sheriff's assistant for safety reasons.

FLMD Resident Mike Downin: There are a lot of people who are concerned about individuals having open fires. Residents are posting on Facebook that they are willing to help clean up the area on Antelope Drive.

District Manager Barrette: The Sherriff's department is aware of the situation, and we are unclear to whether the individuals are the owners of the property on Antelope Drive but open fires are not allowed.

Director Hannigan: Suggested if you see someone with an open fire, please call the fire department.

MANAGEMENT REPORTS:

This is my first report, hopefully I address everything in a manner the Board is comfortable with.

District Office Loan – I spoke to 1st Southwest Bank regarding the loan on the new office building and we have been approved for the USDA for the Community Facilities Loan. We need to provide a few items to complete the transaction. First, the Board minutes showing who will be designated by the board to execute the First Southwest Bank USDA Community Facilities Loan of \$347,000 on behalf of Forest Lakes Metro (the Board President). Second, we need to provide a copy of the bylaws, Third the signer will need to provide photocopy of an official I.D. and their SSN. The I.D. is only to verify the Boards decision on who the authorized signer is. There is no responsibility for the loan.

Meeting(s) with Keith - Keith came back twice to help me navigate through the multitude of things going on in the District. Fortunately for me he has answered his phone as well. His assistance has been invaluable to be.

Emergency Generator Project – We had the first meeting March 30th. We had Brown's Hill (design consultant), San Juan Engineering, an electrical contractor, and our staff present. We reviewed the requirements, walked all the sights and identified the equipment. Brown's Hill will prepare a design and specifications for the generator and all connection required.

Unit 3 abandon vehicles – We have had several reports of vehicles parked on the road and people camping, on Jackalope. I went up to verify and found everything. The Sheriff has been contacted several times and will be going up to assess the situation. I don't have a time of date yet.

Fire Chief, Bayfield City Manager – I contact the Fire Chief and Bayfield City manager to introduce myself. Both conversations were very pleasant and helpful to me as I learn the different organizations and their missions.

Lig truck – The clutch on the Lig truck broke into pieces. Therefore, we haven't been doing much road work. We are hoping to have it up and running by next week. We are estimating the repair will cost approximately \$2,000.

District office – I'm working with the contractor to close out the contract with the new district office. I anticipate finalizing everything by next week. It's challenging not having been here from the beginning of the project.

Snowbird Court – on track to begin at the end of April.

Sanitary Survey Inspection – We had the inspect on Tuesday April 5th. The inspection took all day. There were a few violations; they were all very minor, and staff should have them fixed next week. Overall staff was happy with the inspection. We anticipate the report from the inspector in approximately three weeks.

Office Staff

We mailed out and processed payments for apx 1000 utility bills, sent out 15 shut off notices and processed over \$108,000.00 vendor invoices in the last month. All shut off notices were collected on except one.

Shawna Johnston is now working as our new Utility billing clerk/Office Assistant, she is adapting welling and is a great addition to our staff. She has also done a wonderful job keeping up with a check list of items for Hotter to complete and organization of the office after the move.

I am happy to say Barb Ross is working two days a week assisting with training and going through files for record management according to SDA standards. We currently have 2 rooms full of file cabinets and a storage container full of old documents.

Office staff had training on our new phone system on March 9.

We would like to welcome George Nobriga to our O&M staff, he started on April 4th as equipment operator.

Caselle Implementation – I am currently working with 8 different project managers for Caselle / Invoice Cloud and have attended several webinars in the last month. They are all gathering information such as

GL Reports

Reviewing payroll

Utility billing options

Updated Water Meter IDs

I am currently completing several 4 pages Questionnaires for each of the following Utility Services, Human Resource, Financials, Timekeeping, and gathering documentation to forward to Caselle. I am also updating the format of the utility billing cards

2021 Audit- I have submitted several documents over the last month and have recently updated our 5-page Internal Control Narratives and Audit Questionnaire. The CPAs office is currently understaffed, but they are working hard to get our audit done in a timely manner.

Election- I would like to remind everyone that all election details are posted on flmd.com under the election tab. Since we don't have a Tabor Notice this election, we are able to have a Polling Place election instead of a Mail-In, which will save the District in additional costs of postage, envelopes, attorney fees etc.

At this point, All UOCAVA and Absentee Ballots have been mailed out. I have requested 2 voting boxes, 2 locked ballot boxes and names of available Judges from the county. I will assign Judges and trained this month.

So far, we have spent about \$700.00 for the printing of ballots, envelopes and for the posting in the Durango Herald.

Shawna Johnson is now our designated Deputy DEO.

Misc. – I have updated our mailing address under the following business names FLMD, Forest Lakes, Forest Lakes Metro and Forest Lakes Metropolitan District with a year forwarded service address to 82 Alpine Forest Drive. At this point forward we are encouraging all residents and vendors to use only **FLMD or Forest Lakes Metropolitan District** and no other alternative. Our previous P.O Box is no longer being used.

All information regarding new employees and new address has been updated with Community Banks including the signature cards, Credit Card company and vendors. I have also had new business cards and mailing envelopes printed.

All paperwork was processed with CEBT and CO Pera for new employees and retired employee.

The information regarding the CTF (Conservation Trust Fund) has been updated on the DOLA website, so we should continue seeing CTF stipend quarterly.

I have also updated Board Zoom Meetings to reflect new time to 7pm.

O&M Activities


- **Plowed snow (6th)**
- **Cut snowpack off roads/chipped**
- **Work on equipment**
- **Help move into new office and setup**
- **Plow slush off roads**
- **Prep work for state inspection**
- **Road maintenance**
- **Meeting about backup generator**
- **Meter Reads**
- **Burn slash**

Status of Vehicle Fleet

Equipment	Total Number	Status
Staff Pick-Up Trucks	3	Operational 3
Dump Trucks	3	Operational 2 *
Grader	1	Operational 1
Steel Drum Roller	1	Arrived 3/22
Water Truck	1	Operational 1
Lig Truck	1	Down. Ready next week
Backhoe	1	Operational 1
Skid Steer	1	Operational 1
Plow Trucks	5	Operational 3
Vac-Trailer	1	Operational 1
Loader	1	Operational 1
Air Curtain Burner	1	Operational 1
Generator	1	Operational 1

Safety Incidences (Previous Month)

Month	# of Incidences	Status
January 2022	0	No Incidences
February 2022	0	No Incidences.
March 2022	0	No Incidences.
April 2022		
May 2022		
June 2022		
July 2022		
August 2022		
September 2022		
October 2022		
November 2022		
December 2022		

FOREST LAKES METROPOLITAN DISTRICT														Computer/©/FLMD Financials			
GENERAL FUND REPORT - 2022																	
DATE: April 7, 2022																	
ACCT #	LINE ITEM	Budget	FEB-17%	Y-T-D	BAL	% BGTD	MAR-25%	Y-T-D	BAL	% BGTD	DEC-100%	YR TO DATE	BAL	% BGTD			
OPERATING REVENUE																	
310.000	REC INCOME	-		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%			
310.030	CONSV TRUST FUND	8,300		\$ 2,459	\$ 5,841	30%		\$ 2,459	\$ 5,841	30%		\$ 2,459	\$ 5,841	30%			
310.070	PROPERTY TAX	348,068		\$ 2,821	\$ 345,247	1%	\$ 169,226	\$ 172,047	\$ 176,021	49%		\$ 172,047	\$ 176,021	49%			
310.080	HIGHWAY USER TAX	55,707		\$ -	\$ 55,707	0%		\$ -	\$ 55,707	0%		\$ -	\$ 55,707	0%			
310.120	LATE FEES	5,000	\$ 223	\$ 588	\$ 4,412	12%	\$ 183	\$ 771	\$ 4,229	15%		\$ 771	\$ 4,229	15%			
310.130	MISC. INCOME	10,000	\$ 886	\$ 1,136	\$ 8,864	11%	\$ 376	\$ 1,512	\$ 8,488	15%		\$ 1,512	\$ 8,488	15%			
310.150	OWNERSHIP TAX	70,000		\$ 4,612	\$ 65,388	7%	\$ 13,398	\$ 18,010	\$ 51,990	26%		\$ 18,010	\$ 51,990	26%			
310.160	P/I DELINQUENT TAX	500		\$ -	\$ 500	0%	\$ 10	\$ 10	\$ 490	2%		\$ 10	\$ 490	2%			
310.180	CHARGES (ROAD)	191,484	\$ 13,550	\$ 31,575	\$ 159,909	16%	\$ 16,754	\$ 48,329	\$ 143,155	25%		\$ 48,329	\$ 143,155	25%			
310.200	CHARGES (TRASH)	163,017	\$ 11,975	\$ 27,481	\$ 135,536	17%	\$ 14,677	\$ 42,158	\$ 120,859	26%		\$ 42,158	\$ 120,859	26%			
310.212	CHARGES (MAIL BOX)	35,520	\$ 1,544	\$ 3,525	\$ 31,995	10%	\$ 1,856	\$ 5,381	\$ 30,139	15%		\$ 5,381	\$ 30,139	15%			
	TOTAL OPR REVENUE	\$ 887,596	\$ 28,179	\$ 74,197	\$ 813,399	8%	\$ 216,480	\$ 290,678	\$ 596,918	33%	\$ -	\$ 290,678	\$ 596,918	33%			
NON OPERATING REVENUE																	
310.075	GRANTS	\$ 20,000		\$ -	\$ 20,000	0%		\$ -	\$ 20,000	0%		\$ -	\$ 20,000	0%			
310.090	INVESTMENT INCOME	\$ 600	\$ 142	\$ 195	\$ 405	33%	\$ 64	\$ 259	\$ 341	43%		\$ 259	\$ 341	43%			
310.100	LAND TRANSFER FEES	\$ 3,000	\$ 184	\$ 367	\$ 2,633	12%	\$ 92	\$ 459	\$ 2,541	15%		\$ 459	\$ 2,541	15%			
310.180	CHARGES(ROAD)	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%			
310.190	SALE OF ASSETS	\$ 15,000		\$ -	\$ 15,000	0%		\$ -	\$ 15,000	0%		\$ -	\$ 15,000	0%			
310.200	RESERVES			\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%			
310.201	TRANSFERS IN	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%			
310.210	ROAD IMPACT FEES	\$ 2,200		\$ -	\$ 2,200	0%		\$ -	\$ 2,200	0%		\$ -	\$ 2,200	0%			
310.211	TRNSFR FROM IMPACT	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%			
	TOTAL NON-OPR REV	\$ 40,800	\$ 326	\$ 562	\$ 40,238	1%	\$ 156	\$ 718	\$ 40,082	2%	\$ -	\$ 718	\$ 40,082	2%			
	TOTAL GF REVENUE	\$ 928,396	\$ 28,505	\$ 74,759	\$ 853,637	8%	\$ 216,636	\$ 291,396	\$ 637,000	31%	\$ -	\$ 291,396	\$ 637,000	31%			
OPERATING EXPENSES																	
-ROAD DEPT-																	
610.050	EQUIPMENT REPAIR	11,000	\$ 372	\$ 435	\$ 10,565	4%	\$ 369	\$ 804	\$ 10,196	7%		\$ 804	\$ 10,196	7%			
610.060	FUEL	25,000	\$ 2,522	\$ 4,962	\$ 20,038	20%	\$ 4,549	\$ 9,511	\$ 15,489	38%		\$ 9,511	\$ 15,489	38%			
610.150	OUTSIDE SERVICES	41,400		\$ -	\$ 41,400	0%		\$ -	\$ 41,400	0%		\$ -	\$ 41,400	0%			
610.160	PENSIONS/BENEFITS	31,476	\$ 1,727	\$ 5,167	\$ 26,309	16%	\$ 2,649	\$ 7,816	\$ 23,660	25%		\$ 7,816	\$ 23,660	25%			
610.180	REPAIRS/MAINTAIN	140,000	\$ 181	\$ 1,246	\$ 138,754	1%	\$ 4,898	\$ 6,144	\$ 133,856	4%		\$ 6,144	\$ 133,856	4%			
610.190	SALARIES	113,199	\$ 4,138	\$ 11,814	\$ 101,385	10%	\$ 15,065	\$ 26,879	\$ 86,320	24%		\$ 26,879	\$ 86,320	24%			
610.192	SUPPLIES, OPERATE	75,000	\$ 604	\$ 9,893	\$ 65,107	13%	\$ 19,752	\$ 29,645	\$ 45,355	40%		\$ 29,645	\$ 45,355	40%			
610.210	UTILITIES	9,000		\$ 1,722	\$ 7,278	19%	\$ 1,672	\$ 3,394	\$ 5,606	38%		\$ 3,394	\$ 5,606	38%			
	TOTAL ROAD	\$ 446,075	\$ 9,544	\$ 35,239	\$ 410,836	8%	\$ 48,954	\$ 84,193	\$ 361,882	19%	\$ -	\$ 84,193	\$ 361,882	19%			
-RECREATION DEPT-																	
710.060	FUEL	3,000	\$ 316	\$ 621	\$ 2,379	21%	\$ 568	\$ 1,189	\$ 1,811	40%		\$ 1,189	\$ 1,811	40%			
710.150	OUTSIDE SERVICES	5,000		\$ -	\$ 5,000	0%	\$ 320	\$ 320	\$ 4,680	6%		\$ 320	\$ 4,680	6%			
710.160	PENSIONS/BENEFITS	9,726	\$ 324	\$ 969	\$ 8,757	10%	\$ 597	\$ 1,566	\$ 8,160	16%		\$ 1,566	\$ 8,160	16%			
710.180	REPAIRS/MAINTAIN	-	\$ 450	\$ 450	\$ (450)	100%		\$ 450	\$ (450)	100%		\$ 450	\$ (450)	100%			
710.190	SALARIES	22,879	\$ 776	\$ 2,215	\$ 20,664	10%	\$ 2,724	\$ 4,939	\$ 17,940	22%		\$ 4,939	\$ 17,940	22%			
710.192	SUPPLIES, OPERATE	-	\$ 146	\$ 146	\$ (146)	100%		\$ 146	\$ (146)	100%		\$ 146	\$ (146)	100%			
710.200	TELEPHONE	-		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%			
710.210	UTILITIES	300		\$ 58	\$ 242	19%	\$ 47	\$ 105	\$ 195	35%		\$ 105	\$ 195	35%			
	TOTAL RECREATION	\$ 40,905	\$ 2,012	\$ 4,459	\$ 36,446	11%	\$ 4,256	\$ 8,715	\$ 32,190	21%	\$ -	\$ 8,715	\$ 32,190	21%			
-ADMINISTRATIVE-																	
900.011	AUDITING	\$ 4,200		\$ -	\$ 4,200	0%		\$ -	\$ 4,200	0%		\$ -	\$ 4,200	0%			
900.015	BANK FEES	\$ 2,000		\$ -	\$ 2,000	0%		\$ -	\$ 2,000	0%		\$ -	\$ 2,000	0%			
900.050	EQUIPMENT REPAIR	\$ 5,000	\$ 747	\$ 747	\$ 4,253	15%	\$ 794	\$ 1,541	\$ 3,459	31%		\$ 1,541	\$ 3,459	31%			
900.090	INSURANCE	\$ 19,200	\$ 150	\$ 11,715	\$ 7,485	61%	\$ 296	\$ 12,011	\$ 7,189	63%		\$ 12,011	\$ 7,189	63%			
900.121	LEGAL	\$ 5,000	\$ 385	\$ 1,062	\$ 3,938	21%	\$ 898	\$ 1,960	\$ 3,040	39%		\$ 1,960	\$ 3,040	39%			
900.130	MEETING EXPENSE	\$ 300		\$ -	\$ 300	0%	\$ 8,346	\$ 8,346	\$ (8,046)	2782%		\$ 8,346	\$ (8,046)	2782%			
900.131	MISCELLANEOUS	\$ 5,963	\$ 305	\$ 27,115	\$ (21,152)	455%	\$ 10,830	\$ 37,945	\$ (31,982)	636%		\$ 37,945	\$ (31,982)	636%			
900.150	OUTSIDE SRVS	\$ 69,950	\$ 8,090	\$ 23,128	\$ 46,822	33%	\$ 7,905	\$ 31,033	\$ 38,917	44%		\$ 31,033	\$ 38,917	44%			
900.160	PENSIONS/BENEFITS	\$ 41,880	\$ 2,050	\$ 6,169	\$ 35,711	15%	\$ 3,843	\$ 10,012	\$ 31,868	24%		\$ 10,012	\$ 31,868	24%			
900.161	POSTAGE	\$ 2,000	\$ 1,000	\$ 1,500	\$ 500	75%	\$ 452	\$ 1,952	\$ 48	98%		\$ 1,952	\$ 48	98%			
900.181	RENT	\$ 6,944		\$ 830	\$ 6,114	12%	\$ 830	\$ 1,660	\$ 5,284	24%		\$ 1,660	\$ 5,284	24%			
900.190	SALARIES	\$ 123,688	\$ 5,413	\$ 14,529	\$ 109,159	12%	\$ 17,442	\$ 31,971	\$ 91,717	26%		\$ 31,971	\$ 91,717	26%			
900.191	SUPPLIES, OFFICE	\$ 9,000	\$ 1,012	\$ 1,326	\$ 7,674	15%	\$ 1,695	\$ 3,021	\$ 5,979	34%		\$ 3,021	\$ 5,979	34%			
900.192	SUPPLIES, OPERATE	\$ 30,000	\$ (125)	\$ (2,736)	\$ 32,736	-9%	\$ 783	\$ (1,953)	\$ 31,953	-7%		\$ (1,953)	\$ 31,953	-7%			
900.200	TELEPHONE	\$ 14,000	\$ 177	\$ 1,678	\$ 12,322	12%	\$ 2,474	\$ 4,152	\$ 9,848	30%		\$ 4,152	\$ 9,848	30%			
900.202	TRAVEL/TRAINING	\$ 300		\$ -	\$ 300	0%		\$ -	\$ 300	0%		\$ -	\$ 300	0%			
900.210	UTILITIES	\$ 3,420	\$ 1,527	\$ 3,865	\$ (445)	113%	\$ 999	\$ 4,864	\$ (1,444)	142%		\$ 4,864	\$ (1,444)	142%			
	TOTAL ADMINISTRATIVE	\$ 342,845	\$ 20,731	\$ 90,928	\$ 251,917	27%	\$ 57,587	\$ 148,515	\$ 194,330	43%	\$ -	\$ 148,515	\$ 194,330	43%			
	TOTAL OPERATE EXP	\$ 829,825	\$ 32,287	\$ 130,626	\$ 699,200	16%	\$ 110,797	\$ 241,423	\$ 588,403	29%	\$ -	\$ 241,423	\$ 588,403	29%			
NON OPERATING EXPENSES																	
900.910	ROAD IMPACT EXP	\$ 1,740	\$ 145	\$ 145	\$ 1,595	8%	\$ 200	\$ 345	\$ 1,395	20%		\$ 345	\$ 1,395	20%			
900.920	BAD DEBTS	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%			
900.921	BOND TRUSTEE	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%			
900.930	CAPITAL OUTLAY	\$ 70,000		\$ -	\$ 70,000	0%		\$ -	\$ 70,000	0%		\$ -	\$ 70,000	0%			
900.931	CNTY TREAS FEE	\$ 12,500	\$ (155)	\$ 82	\$ 12,418	1%	\$ 5,080	\$ 5,162	\$ 7,338	41%		\$ 5,162	\$ 7,338	41%			
900.119	LEASES-INTEREST	\$ 3,000		\$ 416	\$ 2,584	14%		\$ 416	\$ 2,584	14%		\$ 416	\$ 2,584	14%			
900.120	LEASES-PRINCIPAL	\$ 6,667		\$ 4,410	\$ 2,257	66%		\$ 4,410	\$ 2,257	66%		\$ 4,410	\$ 2,257	66%			
900.950	ENGINEERING SERVICES			\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%			
900.960	CONTINGENCY			\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%			
	TRANSFERS OUT	\$ 4,664		\$ -	\$ 4,664	0%		\$ -	\$ 4,664	0%		\$ -	\$ 4,664	0%			
	TOTAL NON OPR EXP	\$ 98,571	\$ (10)	\$ 5,053	\$ 93,518	5%	\$ 5,280	\$ 10,333	\$ 88,238	10%	\$ -	\$ 10,333	\$ 88,238	10%			
	TOTAL GF EXPENSES	\$ 928,396	\$ 32,277	\$ 135,679	\$ 792,717	15%	\$ 116,077	\$ 251,756	\$ 676,640	27%	\$ -	\$ 251,756	\$ 676,640	27%			

FOREST LAKES METROPOLITAN DISTRICT														
WATER FUND REPORT - 2022														
DATE: April 7, 2022														
ACCT #	LINE ITEM	Budget	FEB-17%	Y-T-D	BAL	% BGTD	MAR-25%	Y-T-D	BAL	% BGTD	DEC-100%	YR END	BAL	% BGTD
OPERATING REVENUE														
311.230	WF-MINIMUM	\$ -	\$ 173	\$ 530	\$ (530)	100%	\$ 231	\$ 761	\$ (761)	100%		\$ 761	\$ (761)	100%
311.232	WATER CONN FEES	\$ 31,000		\$ 1,000	\$ 30,000	3%		\$ 1,000	\$ 30,000	3%		\$ 1,000	\$ 30,000	3%
311.233	WATER SALES	\$ 362,717	\$ 28,696	\$ 65,821	\$ 296,896	18%	\$ 33,834	\$ 99,655	\$ 263,062	27%		\$ 99,655	\$ 263,062	27%
311.235	WATER SALES, OUT OF DIST	\$ 14,515	\$ 1,015	\$ 2,416	\$ 12,099	17%	\$ 1,196	\$ 3,612	\$ 10,903	25%		\$ 3,612	\$ 10,903	25%
	TOTAL OPR REVENUE	\$ 408,232	\$ 29,884	\$ 69,767	\$ 338,465	17%	\$ 35,261	\$ 105,028	\$ 303,204	26%	\$ -	\$ 105,028	\$ 303,204	26%
NON OPERATING REVENUE														
311.070	PROPERTY TAX	\$ 154,356		\$ 1,266	\$ 153,089	1%	\$ 75,979	\$ 77,245	\$ 77,110	50%		\$ 77,245	\$ 77,110	50%
311.120	LATE FEES	\$ 3,000	\$ 265	\$ 600	\$ 2,400	20%	\$ 166	\$ 766	\$ 2,234	26%		\$ 766	\$ 2,234	26%
311.130	MISC. INCOME	\$ 500		\$ -	\$ 500	0%		\$ -	\$ 500	0%		\$ -	\$ 500	0%
311.150	OWNERSHIP TAX	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
311.160	P/I DELIQT TAX	\$ 200		\$ 290	\$ (90)	145%		\$ 290	\$ (90)	145%		\$ 290	\$ (90)	145%
311.090	INVESTMENT INCOME	\$ 5,000	\$ 138	\$ 138	\$ 4,862	3%	\$ 64	\$ 202	\$ 4,798	4%		\$ 202	\$ 4,798	4%
311.100	LAND TRANSFER FEES	\$ 2,400	\$ 184	\$ 367	\$ 2,033	15%	\$ 128	\$ 495	\$ 1,905	21%		\$ 495	\$ 1,905	21%
311.190	SALE OF ASSETS	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
311.200	WATER RESERVES	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
311.201	TRANSFERS IN	\$ 50,000		\$ -	\$ 50,000	0%		\$ -	\$ 50,000	0%		\$ -	\$ 50,000	0%
311.210	WATER IMPACT FEES	\$ 14,000		\$ -	\$ 14,000	0%		\$ -	\$ 14,000	0%		\$ -	\$ 14,000	0%
311.211	TRNSFR FROM IMPACT	\$ 7,830		\$ -	\$ 7,830	0%		\$ -	\$ 7,830	0%		\$ -	\$ 7,830	0%
311.231	WATER AVAIL	\$ 51,552	\$ 2,255	\$ 5,260	\$ 46,292	10%	\$ 2,621	\$ 7,881	\$ 43,671	15%		\$ 7,881	\$ 43,671	15%
311.233	WATER SALES	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
311.234	WATER TAP FEES	\$ 212,500		\$ -	\$ 212,500	0%		\$ -	\$ 212,500	0%		\$ -	\$ 212,500	0%
	TOTAL NON-OPR REV	\$ 501,338	\$ 2,843	\$ 7,922	\$ 493,415	2%	\$ 78,958	\$ 86,880	\$ 414,457	17%	\$ -	\$ 86,880	\$ 414,457	17%
	TOTAL WF REVENUE	\$ 909,570	\$ 32,727	\$ 77,689	\$ 831,880	9%	\$ 114,219	\$ 191,908	\$ 717,661	21%	\$ -	\$ 191,908	\$ 717,661	21%
OPERATING EXPENSES														
WATER (SOURCE)														
410.060	FUEL	\$ 2,000	\$ 118	\$ 236	\$ 1,764	12%	\$ 214	\$ 450	\$ 1,550	23%		\$ 450	\$ 1,550	23%
410.160	PENSIONS/BENEFITS	\$ 7,345	\$ 432	\$ 1,292	\$ 6,053	18%	\$ 796	\$ 2,088	\$ 5,257	28%		\$ 2,088	\$ 5,257	28%
410.161	PRID ASSESSMENTS	\$ 6,500		\$ 6,056	\$ 444	93%		\$ 6,056	\$ 444	93%		\$ 6,056	\$ 444	93%
410.180	REPAIR/MAINTAIN	\$ 4,000		\$ -	\$ 4,000	0%		\$ -	\$ 4,000	0%		\$ -	\$ 4,000	0%
410.190	SALARIES	\$ 26,907	\$ 1,034	\$ 2,953	\$ 23,954	11%	\$ 3,632	\$ 6,585	\$ 20,322	24%		\$ 6,585	\$ 20,322	24%
410.192	SUPPLIES, OPERATE	\$ 7,500		\$ -	\$ 7,500	0%		\$ -	\$ 7,500	0%		\$ -	\$ 7,500	0%
410.201	TESTING/PERMITS	\$ 15,000	\$ 2,679	\$ 5,085	\$ 9,915	34%	\$ 5,339	\$ 10,424	\$ 4,576	69%		\$ 10,424	\$ 4,576	69%
410.210	UTILITIES	\$ 20,000		\$ 3,404	\$ 16,596	17%	\$ 3,611	\$ 7,015	\$ 12,985	35%		\$ 7,015	\$ 12,985	35%
	TOTAL WATER (SOURCE)	\$ 89,252	\$ 4,263	\$ 19,026	\$ 70,226	21%	\$ 13,592	\$ 32,618	\$ 56,634	37%	\$ -	\$ 32,618	\$ 56,634	37%
WATER (TREATMENT)														
430.060	FUEL	\$ 1,200	\$ 80	\$ 171	\$ 1,029	14%	\$ 144	\$ 315	\$ 885	26%		\$ 315	\$ 885	26%
430.160	PENSIONS/BENEFITS	\$ 2,002	\$ 107	\$ 322	\$ 1,680	16%	\$ 200	\$ 522	\$ 1,480	26%		\$ 522	\$ 1,480	26%
430.180	REPAIR/MAINTAIN	\$ 1,500	\$ 371	\$ 896	\$ 604	60%	\$ 229	\$ 1,125	\$ 375	75%		\$ 1,125	\$ 375	75%
430.190	SALARIES	\$ 7,338	\$ 258	\$ 738	\$ 6,600	10%	\$ 908	\$ 1,646	\$ 5,692	22%		\$ 1,646	\$ 5,692	22%
430.192	SUPPLIES, OPERATE	\$ 4,000	\$ 120	\$ 268	\$ 3,732	7%	\$ 130	\$ 398	\$ 3,602	10%		\$ 398	\$ 3,602	10%
	TOTAL WATER (TREAT)	\$ 16,040	\$ 936	\$ 2,395	\$ 13,645	15%	\$ 1,611	\$ 4,006	\$ 12,034	25%	\$ -	\$ 4,006	\$ 12,034	25%
WATER (TRANS/DIST)														
440.060	FUEL	\$ 7,000	\$ 512	\$ 1,005	\$ 5,995	14%	\$ 923	\$ 1,928	\$ 5,072	28%		\$ 1,928	\$ 5,072	28%
440.160	PENSIONS/BENEFITS	\$ 26,689	\$ 1,727	\$ 5,167	\$ 21,522	19%	\$ 3,186	\$ 8,353	\$ 18,336	31%		\$ 8,353	\$ 18,336	31%
440.180	REPAIR/MAINTAIN	\$ 17,000		\$ -	\$ 17,000	0%		\$ -	\$ 17,000	0%		\$ -	\$ 17,000	0%
440.190	SALARIES	\$ 97,628	\$ 4,138	\$ 11,814	\$ 85,814	12%	\$ 14,527	\$ 26,341	\$ 71,287	27%		\$ 26,341	\$ 71,287	27%
440.192	SUPPLIES, OPERATE	\$ 30,000	\$ 144	\$ 2,801	\$ 27,199	9%	\$ 991	\$ 3,792	\$ 26,208	13%		\$ 3,792	\$ 26,208	13%
440.210	UTILITIES	\$ 18,000		\$ 3,571	\$ 14,429	20%	\$ 3,633	\$ 7,204	\$ 10,796	40%		\$ 7,204	\$ 10,796	40%
	TOTAL WATER (T/D)	\$ 196,317	\$ 6,521	\$ 24,358	\$ 171,959	12%	\$ 23,260	\$ 47,618	\$ 148,699	24%	\$ -	\$ 47,618	\$ 148,699	24%
-ADMINISTRATIVE-														
901.011	AUDITING	\$ 3,967		\$ -	\$ 3,967	0%		\$ -	\$ 3,967	0%		\$ -	\$ 3,967	0%
901.015	BANK FEES	\$ 250		\$ -	\$ 250	0%		\$ -	\$ 250	0%		\$ -	\$ 250	0%
901.050	EQUIPMENT REPAIR	\$ 13,000	\$ 897	\$ 925	\$ 12,075	7%	\$ 793	\$ 1,718	\$ 11,282	13%		\$ 1,718	\$ 11,282	13%
901.090	INSURANCE	\$ 13,400		\$ 11,565	\$ 1,835	86%	\$ 299	\$ 11,864	\$ 1,536	89%		\$ 11,864	\$ 1,536	89%
901.119	LEASES-INTEREST	\$ 3,000		\$ 291	\$ 2,709	10%		\$ 291	\$ 2,709	10%		\$ 291	\$ 2,709	10%
901.120	LEASES-PRINCIPAL	\$ 6,667		\$ 3,087	\$ 3,580	46%		\$ 3,087	\$ 3,580	46%		\$ 3,087	\$ 3,580	46%
901.121	LEGAL	\$ 5,000	\$ 385	\$ 1,062	\$ 3,938	21%	\$ 898	\$ 1,960	\$ 3,040	39%		\$ 1,960	\$ 3,040	39%
901.130	MEETING EXPENSES	\$ 200		\$ -	\$ 200	0%		\$ -	\$ 200	0%		\$ -	\$ 200	0%
901.131	MISCELLANEOUS	\$ 210,499		\$ 25,995	\$ 184,504	12%	\$ 8,529	\$ 34,524	\$ 175,975	16%		\$ 34,524	\$ 175,975	16%
901.160	PENSIONS/BENEFITS	\$ 28,050	\$ 1,618	\$ 4,877	\$ 23,173	17%	\$ 2,987	\$ 7,864	\$ 20,186	28%		\$ 7,864	\$ 20,186	28%
901.161	POSTAGE	\$ 2,000		\$ -	\$ 2,000	0%	\$ 70	\$ 70	\$ 1,930	4%		\$ 70	\$ 1,930	4%
901.181	RENT	\$ 6,944		\$ 581	\$ 6,363	8%	\$ 580	\$ 1,161	\$ 5,783	17%		\$ 1,161	\$ 5,783	17%
901.190	SALARIES	\$ 93,735	\$ 3,878	\$ 11,075	\$ 82,660	12%	\$ 13,620	\$ 24,695	\$ 69,040	26%		\$ 24,695	\$ 69,040	26%
901.191	SUPPLIES, OFFICE	\$ 3,000	\$ 119	\$ 171	\$ 2,829	6%	\$ 196	\$ 367	\$ 2,633	12%		\$ 367	\$ 2,633	12%
901.192	SUPPLIES, OPERATE	\$ 8,000	\$ (946)	\$ (4,187)	\$ 12,187	-52%	\$ 2,246	\$ (1,941)	\$ 9,941	-24%		\$ (1,941)	\$ 9,941	-24%
901.200	TELEPHONE	\$ 4,000		\$ -	\$ 4,000	0%		\$ -	\$ 4,000	0%		\$ -	\$ 4,000	0%
901.202	TRAVEL/TRAINING	\$ 1,500	\$ 160	\$ 300	\$ 1,200	20%		\$ 300	\$ 1,200	20%		\$ 300	\$ 1,200	20%
901.210	UTILITIES	\$ 3,420	\$ 1,526	\$ 3,416	\$ 4	100%	\$ 242	\$ 3,658	\$ (238)	107%		\$ 3,658	\$ (238)	107%
	TOTAL ADMINISTRATION	\$ 406,631	\$ 7,637	\$ 59,158	\$ 347,473	15%	\$ 30,460	\$ 89,618	\$ 317,013	22%	\$ -	\$ 89,618	\$ 317,013	22%
	TOTAL OPERATING EXP	\$ 708,241	\$ 19,357	\$ 104,937	\$ 603,304	15%	\$ 68,923	\$ 173,860	\$ 534,381	25%	\$ -	\$ 173,860	\$ 534,381	25%
NON OPERATING EXPENSES														
901.020	DOLA LOAN-PRIN (9/1)	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
901.021	DOLA LOAN-INT (9/1)	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
901.910	WATER IMPACT EXP	\$ 7,830		\$ 2,340	\$ 5,490	30%	\$ 127	\$ 2,467	\$ 5,363	32%		\$ 2,467	\$ 5,363	32%
901.920	BAD DEBTS	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
901.921	BOND TRUSTEE	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
901.930	CAPITAL OUTLAY	\$ 175,000		\$ -	\$ 175,000	0%		\$ -	\$ 175,000	0%		\$ -	\$ 175,000	0%
901.931	CNTY TREAS FEES	\$ 4,500		\$ 172	\$ 4,328	4%	\$ 361	\$ 533	\$ 3,967	12%		\$ 533	\$ 3,967	12%
901.940	DEBT SERV-INT	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
901.941	DEBT SERV-PRIN	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
901.950	ENGINEERING SERVICES		\$ 604	\$ 4,763	\$ (4,763)	100%		\$ 4,763	\$ (4,763)	100%		\$ 4,763	\$ (4,763)	100%
901.960	CONTINGENCY	\$ 8,995		\$ -	\$ 8,995	0%		\$ -	\$ 8,995	0%		\$ -	\$ 8,995	0%
	TRANSFERS OUT	\$ 5,004		\$ -	\$ 5,004	0%		\$ -	\$ 5,004	0%		\$ -	\$ 5,004	0%
	TOTAL NON OPR EXP	\$ 201,329	\$ 604	\$ 7,275	\$ 194,054	4%	\$ 488	\$ 7,763	\$ 193,566	4%	\$ -	\$ 7,763	\$ 193,566	4%
	NON OPERATING BALANCE	\$ 300,009	\$ 2,239	\$ 647			\$ 78,470	\$ 79,117			\$ -	\$ 79,117		
	TOTAL WF EXPENSES</													

FOREST LAKES METROPOLITAN DISTRICT

SEWER FUND REPORT - 2022

DATE: April 7, 2022



ACCT #	LINE ITEM	Budget	FEB-17%	Y-T-D	BAL	% BGTD	MAR-25%	Y-T-D	BAL	% BGTD	DEC-100%	YR END	BAL	% BGTD
OPERATING REVENUE														
312.192	SEWER CONN FEES	\$ 10,000		\$ -	\$ 10,000	0%		\$ -	\$ 10,000	0%		\$ -	\$ 10,000	0%
312.194	SEWER TREATMENT	\$ 209,337	\$ 15,681	\$ 35,429	\$ 173,908	17%	\$ 18,139	\$ 53,568	\$ 155,769	26%		\$ 53,568	\$ 155,769	26%
312.230	SF-MINIMUM			\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
312.235	SEWER TREAT OUT OF DIST	\$ 16,140	\$ 734	\$ 1,682	\$ 14,458	10%	\$ 720	\$ 2,402	\$ 13,738	15%		\$ 2,402	\$ 13,738	15%
	TOTAL OPR REVENUE	\$ 235,477	\$ 16,415	\$ 37,111	\$ 198,366	16%	\$ 18,859	\$ 55,970	\$ 179,507	24%		\$ -	\$ 55,970	24%
NON OPERATING REVENUE														
312.070	PROPERTY TAX	\$ 201,560	\$ 2,204	\$ 3,873	\$ 197,687	2%	\$ 97,961	\$ 101,834	\$ 99,726	51%		\$ 101,834	\$ 99,726	51%
312.120	LATE FEES	\$ 10,000	\$ 122	\$ 456	\$ 9,544	5%	\$ 105	\$ 561	\$ 9,439	6%		\$ 561	\$ 9,439	6%
312.130	MISC. INCOME	\$ 500		\$ -	\$ 500	0%		\$ -	\$ 500	0%		\$ -	\$ 500	0%
312.160	P/I DELIQT TAX	\$ 300		\$ 217	\$ 83	72%		\$ 217	\$ 83	72%		\$ 217	\$ 83	72%
312.090	INVESTMENT INCOME	\$ 5,000	\$ 137	\$ 137	\$ 4,863	3%	\$ 63	\$ 200	\$ 4,800	4%		\$ 200	\$ 4,800	4%
312.100	LAND TRANSFER FEES	\$ 2,500	\$ 184	\$ 367	\$ 2,133	15%	\$ 127	\$ 494	\$ 2,006	20%		\$ 494	\$ 2,006	20%
312.190	SALE OF ASSETS	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
312.191	SEWER AVAILABILITY	\$ 29,640	\$ 1,585	\$ 3,819	\$ 25,821	13%	\$ 1,772	\$ 5,591	\$ 24,049	19%		\$ 5,591	\$ 24,049	19%
312.193	SEWER TAP FEES	\$ 170,000		\$ -	\$ 170,000	0%		\$ -	\$ 170,000	0%		\$ -	\$ 170,000	0%
312.200	RESERVES	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
312.201	TRANSFERS IN	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
312.210	SEWER IMPACT FEES	\$ 5,000		\$ -	\$ 5,000	0%		\$ -	\$ 5,000	0%		\$ (2,419)	\$ 7,419	-48%
312.211	TRNSFR FROM IMPACT	\$ 7,830		\$ -	\$ 7,830	0%		\$ -	\$ 7,830	0%		\$ -	\$ 7,830	0%
	TOTAL NON-OPR REV	\$ 432,330	\$ 4,232	\$ 8,869	\$ 423,461	2%	\$ 100,028	\$ 108,897	\$ 323,433	25%		\$ -	\$ 106,478	25%
	TOTAL SF REVENUE	\$ 667,807	\$ 20,647	\$ 45,980	\$ 621,827	7%	\$ 118,887	\$ 164,867	\$ 502,940	25%		\$ -	\$ 162,448	24%
OPERATING EXPENSES														
-SEWER (TRANS/COL)-														
510.060	FUEL	\$ 2,000	\$ 198	\$ 399	\$ 1,601	20%	\$ 356	\$ 755	\$ 1,245	38%		\$ 755	\$ 1,245	38%
510.160	PENSIONS/BENEFITS	\$ 20,071	\$ 863	\$ 2,583	\$ 17,488	13%	\$ 1,593	\$ 4,176	\$ 15,895	21%		\$ 4,176	\$ 15,895	21%
510.180	REPAIR/MAINTAIN	\$ 40,000		\$ -	\$ 40,000	0%		\$ -	\$ 40,000	0%		\$ -	\$ 40,000	0%
510.190	SALARIES	\$ 49,307	\$ 2,069	\$ 5,907	\$ 43,400	12%	\$ 7,264	\$ 13,171	\$ 36,136	27%		\$ 13,171	\$ 36,136	27%
510.192	SUPPLIES, OPERATE	\$ 12,000	\$ 145	\$ 145	\$ 11,855	1%	\$ 968	\$ 1,113	\$ 10,887	9%		\$ 1,113	\$ 10,887	9%
510.210	UTILITIES	\$ 5,000		\$ 901	\$ 4,099	18%	\$ 903	\$ 1,804	\$ 3,196	36%		\$ 1,804	\$ 3,196	36%
	TOTAL SEWER(T/C)	\$ 128,378	\$ 3,275	\$ 9,935	\$ 118,443	8%	\$ 11,084	\$ 21,019	\$ 107,359	16%		\$ -	\$ 21,019	16%
-SEWER (TREATMENT)-														
530.060	FUEL	\$ 2,000	\$ 199	\$ 413	\$ 1,587	21%	\$ 358	\$ 771	\$ 1,229	39%		\$ 771	\$ 1,229	39%
530.150	OUTSIDE SERVICES	\$ 4,000		\$ -	\$ 4,000	0%		\$ -	\$ 4,000	0%		\$ -	\$ 4,000	0%
530.160	PENSIONS/BENEFITS	\$ 20,071	\$ 863	\$ 2,583	\$ 17,488	13%	\$ 1,594	\$ 4,177	\$ 15,894	21%		\$ 4,177	\$ 15,894	21%
530.180	REPAIR/MAINTAIN	\$ 100,000	\$ 77	\$ 77	\$ 99,923	0%		\$ 77	\$ 99,923	0%		\$ 77	\$ 99,923	0%
530.190	SALARIES	\$ 49,307	\$ 2,069	\$ 5,907	\$ 43,400	12%	\$ 7,264	\$ 13,171	\$ 36,136	27%		\$ 13,171	\$ 36,136	27%
530.192	SUPPLIES, OPERATE	\$ 5,500	\$ 1,185	\$ 1,777	\$ 3,723	32%	\$ 401	\$ 2,178	\$ 3,322	40%		\$ 2,178	\$ 3,322	40%
530.201	TESTING/PERMITS	\$ 15,000	\$ 379	\$ 485	\$ 14,515	3%	\$ 379	\$ 864	\$ 14,136	6%		\$ 864	\$ 14,136	6%
530.210	UTILITIES	\$ 35,000		\$ 5,575	\$ 29,425	16%	\$ 5,718	\$ 11,293	\$ 23,707	32%		\$ 11,293	\$ 23,707	32%
	TOTAL SEWER(TREAT)	\$ 230,878	\$ 4,772	\$ 16,817	\$ 214,061	7%	\$ 15,714	\$ 32,531	\$ 198,347	14%		\$ -	\$ 32,531	14%
-ADMINISTRATIVE-														
902.011	AUDITING	\$ 3,967		\$ -	\$ 3,967	0%		\$ -	\$ 3,967	0%		\$ -	\$ 3,967	0%
902.015	BANK FEES	\$ 250		\$ -	\$ 250	0%		\$ -	\$ 250	0%		\$ -	\$ 250	0%
902.050	EQUIPMENT REPAIR	\$ 13,000	\$ 897	\$ 925	\$ 12,075	7%	\$ 793	\$ 1,718	\$ 11,282	13%		\$ 1,718	\$ 11,282	13%
902.090	INSURANCE	\$ 5,760		\$ 11,565	\$ (5,805)	201%	\$ 294	\$ 11,859	\$ (6,099)	206%		\$ 11,859	\$ (6,099)	206%
902.119	LEASES-INTEREST	\$ 3,000		\$ 125	\$ 2,875	4%		\$ 125	\$ 2,875	4%		\$ 125	\$ 2,875	4%
902.120	LEASES-PRINCIPAL	\$ 6,667		\$ 1,323	\$ 5,344	20%		\$ 1,323	\$ 5,344	20%		\$ 1,323	\$ 5,344	20%
902.121	LEGAL	\$ 6,000	\$ 385	\$ 1,062	\$ 4,938	18%	\$ 898	\$ 1,960	\$ 4,040	33%		\$ 1,960	\$ 4,040	33%
902.130	MEETING EXPENSES	\$ 500		\$ -	\$ 500	0%	\$ 8,339	\$ 8,339	\$ (7,839)	1668%		\$ 8,339	\$ (7,839)	1668%
902.131	MISCELLANEOUS	\$ 26,875	\$ 4	\$ 25,977	\$ 898	97%	\$ 8,544	\$ 34,521	\$ (7,646)	128%		\$ 34,521	\$ (7,646)	128%
902.160	PENSIONS/BENEFITS	\$ 26,761	\$ 1,079	\$ 3,263	\$ 23,498	12%	\$ 1,991	\$ 5,254	\$ 21,507	20%		\$ 5,254	\$ 21,507	20%
902.161	POSTAGE	\$ 2,000		\$ -	\$ 2,000	0%	\$ 70	\$ 70	\$ 1,930	4%		\$ 70	\$ 1,930	4%
902.181	RENT	\$ 6,944		\$ 249	\$ 6,695	4%	\$ 249	\$ 498	\$ 6,446	7%		\$ 498	\$ 6,446	7%
902.190	SALARIES	\$ 87,735	\$ 2,586	\$ 7,384	\$ 80,351	8%	\$ 9,080	\$ 16,464	\$ 71,271	19%		\$ 16,464	\$ 71,271	19%
902.191	SUPPLIES, OFFICE	\$ 4,000	\$ 55	\$ 107	\$ 3,893	3%	\$ 260	\$ 367	\$ 3,633	9%		\$ 367	\$ 3,633	9%
902.192	SUPPLIES, OPERATE	\$ 6,500	\$ (939)	\$ (4,136)	\$ 10,636	-64%	\$ 32	\$ (4,104)	\$ 10,604	-63%		\$ (4,104)	\$ 10,604	-63%
902.200	TELEPHONE	\$ 4,000		\$ -	\$ 4,000	0%		\$ -	\$ 4,000	0%		\$ -	\$ 4,000	0%
902.202	TRAVEL/TRAINING	\$ 1,500		\$ 150	\$ 1,350	10%		\$ 150	\$ 1,350	10%		\$ 150	\$ 1,350	10%
902.210	UTILITIES	\$ 3,420	\$ 1,526	\$ 2,524	\$ 896	74%	\$ 223	\$ 2,747	\$ 673	80%		\$ 2,747	\$ 673	80%
	TOTAL ADMINISTRATIVE	\$ 208,879	\$ 5,593	\$ 50,518	\$ 158,361	24%	\$ 30,773	\$ 81,291	\$ 127,588	39%		\$ -	\$ 81,291	39%
	TOTAL OPERATING EXP	\$ 568,135	\$ 13,640	\$ 77,270	\$ 490,864	14%	\$ 57,571	\$ 134,841	\$ 433,293	24%		\$ -	\$ 134,841	24%
NON OPERATING EXPENSES														
902.020	DOLA LOAN-PRIN (9/1)	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
902.021	DOLA LOAN-INT (9/1)	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
902.910	SEWER IMPACT EXP	\$ 7,830		\$ 2,040	\$ 5,790	26%	\$ 8,960	\$ 11,000	\$ (3,170)	140%		\$ 11,000	\$ (3,170)	140%
902.920	BAD DEBTS	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
902.921	BOND TRUSTEE	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
902.930	CAPITAL OUTLAY	\$ 23,000		\$ -	\$ 23,000	0%		\$ -	\$ 23,000	0%		\$ -	\$ 23,000	0%
902.931	CNTY TREAS FEES	\$ 7,500		\$ 129	\$ 7,371	2%	\$ 2,926	\$ 3,055	\$ 4,445	41%		\$ 3,055	\$ 4,445	41%
902.940	DEBT SERV-INT	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
902.941	DEBT SERV-PRIN	\$ 50,000		\$ -	\$ 50,000	0%		\$ -	\$ 50,000	0%		\$ -	\$ 50,000	0%
902.950	ENGINEERING SERV	\$ 8,000		\$ -	\$ 8,000	0%		\$ -	\$ 8,000	0%		\$ -	\$ 8,000	0%
902.960	CONTINGENCY	\$ -		\$ -	\$ -	100%		\$ -	\$ -	100%		\$ -	\$ -	100%
	TRANSFER OUT	\$ 3,342		\$ -	\$ 3,342	0%		\$ -	\$ 3,342	0%		\$ -	\$ 3,342	0%
	TOTAL NON OPR EXP	\$ 99,672	\$ -	\$ 2,169	\$ 97,503	2%	\$ 11,886	\$ 14,055	\$ 85,617	14%		\$ -	\$ 85,617	14%
	TOTAL SF EXPENSES	\$ 667,807	\$ 13,640	\$ 79,439	\$ 588,367	12%	\$ 69,457	\$ 148,896	\$ 518,910	22%		\$ 148,896	\$ 518,910	22%
	SEWER FUND BALANCE	\$ 0	\$ 7,007	\$ (33,459)			\$ 49,430	\$ 15,971			\$ 13,552			
	DISTRICT NET INCOME	\$ (0)	\$ 16,001	\$ (128,902)			\$ 194,797	\$ 65,896			\$ 63,477			

A. FINANCIAL (See attached supporting documentation)

PROPERTY TAX COLLECTION REPORT (See Exhibit A): Through March 2022, we have received 47.5% (\$334,254) of the levied property tax (\$703,894) revenue for the year.

WATER PUMPING (See Exhibit B) – In March, we pumped 3.9 million gallons of water between the 4 wells. In February, we pumped about 3.7 million gallons of water. You can see the comparisons between all 3 years at this time, i.e., almost 4.6 million gallons in 2019, 3.0 million gallons in 2020 and 4.1 million gallons at this time in 2021. We started comparing/trending the above numbers against the amount of water that was billed.

INCOME/EXPENSE REPORT (% of Budgeted Report – See Exhibit C)

General Fund - Revenues at 31% of Budgeted, Expenses at 27% of Budgeted

Water Fund - Revenues at 21% of Budgeted, Expenses at 20% of Budgeted

Sewer Fund - Revenues at 24% of Budgeted, Expenses at 22% of Budgeted

OVERALL - Revenues at 26% of Budgeted, Expenses at 23% of Budgeted

UNFINISHED BUSINESS:

A. In-person meetings-Discussion:

Director Hannigan: Library is closed at 7pm and the audio/video recordings aren't clear.

Director Rushfeldt: Can we chat with our IT for video & audio options?

District Manager Barrette: Can we use the Town of Bayfield Facilities?

Cory Griffis: (Assistant Director of Public Works for Bayfield) Yes that would be an option and offered help with corresponding with Katie at the town.

Director Rushfeldt: We need more information and/or possible try a different option. Let's try to make a decision by next month.

Options are using the Town of Bayfield facilities, Setting up FLMD office for board meetings or to keep having remote zoom meetings.

NEW BUSINESS:

A. Attorney selection process –

District Manager Barrette: Geoff Craig provided us with 3 attorneys contact information, that he felt would be a good fit. How would you like to interview the attorneys? It's my experience the board should interview and hire the attorney to prevent a conflict of interest.

Director Hannigan volunteered, and Director Rushfeldt is willing to participate in the interviewing process as well.

A time/day will be scheduled for interviewing via Zoom.

B. Sign for New District Office

Director Roderick has some information regarding a marquee and will forward to District Manager Barrette to review.

Director Rushfeldt, advise we put up a temporary sign until we can make a decision and installation is complete.

C. Verizon Tower

District Manager Barrette will explore options for having a Verizon Tower installed within the district.

D. Thank the Outgoing Board Members

Thank you, Mandy Roderick and Tony Schrier for your service. Your input was greatly appreciated.

E. Authorized Signer for Mortgage Loan

Derrick Martin has been designated by the Board of Directors to execute the First Southwest Bank USDA Community Facilities Loan of \$347,000 on behalf of Forest Lakes Metropolitan District.

Director Rushfeldt moved to approve this request during the April 12, 2022 Board Meeting, Director Roderick seconded the motion, Director Hannigan agreed. Motion was unanimously approved.

RESOLUTIONS:

- A.** Resolution 2022-05 Rates, Fees, Charges for Water/Sewer/Roads/Trash Service: Updated Resolution by adding the month of the year in which rate increases will take effect is the only change from previous Resolution 2021-09. The motion was seconded and was unanimously approved.

APPROVAL OF DISBURSEMENTS:

The Board considered the bills of the district for payment. A motion was made to approve bills for disbursement of \$108,534.59 The motion was seconded and was unanimously approved.

ADJOURNMENT:

There being no further business, the Board of Directors meeting was adjourned at 8:33 p.m. A motion was made to adjourn the Forest Lakes Metropolitan District Board of Directors meeting. The motion was seconded and was unanimously approved.

Jamie Echeverri
Board of Directors of the Forest Lakes Metropolitan
District Secretary

Managers' Report May 10, 2022

Election – As I'm sure everyone is aware the held an election for two positions. We two new Board member! Jamie will fill you in on all the details in here report.

I would like to point out that Jamie as Board Secretary conducted the election, and it went flawless. Jamie was assisted by Shauna worked a 16 - 18-hour day on election day. Thank you! Job well done.

District Office – The district received its final inspection from the County. The building is officially complete. The contractor has been paid in full and the loan was executed for \$347,000 at a rate of 3.49; the monthly payment is \$1,744.86; This is a 30 fixed loan maturing 4-28-2047.

Snowbird Court – FLMD crews have started Snowbird Court water and sewer installation. As with any construction project there have been a few problems, but the crew has overcome them. Trever will provide detail on the project.

Sanitary Survey Inspection – We received the official notification letter from our inspection. As I mentioned last month, we had a few minor violations (the mesh on the screen was to large). We were notified that one violation was upgraded. That violation was a silicone seal on the top of the tank was not touching the hatch, thereby leaving a small gap. We will be required to notify everyone receiving water from us of the violation. There are two things to mention on this: at no time was the drinking water out of compliance and all the violations have already been fixed.

Weeds – In the past two weeks our weed contractor has been spraying for weeds and noxious weeds. The spraying will continue during the spring.

Emergency Generator Project – We received the initial design from Brown's Hill. The District Engineer, Rick Johnson is reviewing the design and conferring with Brown's Hill on suggested modifications.

Solar Project – The Solar company has been put on hold until we get the final emergency generator design finalized. I'm anticipating a final design near the end of the month.

Radios – We haven't had two-way radios for some time. There was a problem with the frequencies. We were stepping on the fire departments frequency. All the radios were

O&M Activities

- **Spring checklist**
- **Cut and hauled off trees**
- **Continued maintenance on equipment**
- **Cleaning out culverts**
- **Cleaned headgate for Bennett-Myers ditch**
- **Fixed sewer on San Moritz and Alpine**
- **Road maintenance**
- **Meetings with solar and Irrigation**
- **Burn slash**
- **Started work on Snowbird Court for mainline ext.**

Status of Vehicle Fleet

Equipment	Total Number	Status
Staff Pick-Up Trucks	3	Operational 3
Dump Trucks	3	Operational 3
Grader	1	Operational 1
Steel Drum Roller	1	Operational 1
Water Truck	1	Operational 1
Lig Truck	1	Operational 1
Backhoe	1	Operational 1
Skid Steer	1	Operational 1
Plow Trucks	5	Operational 3
Vac-Trailer	1	Operational 1
Loader	1	Operational 1
Air Curtain Burner	1	Operational 1
Generator	1	Operational 1

Safety Incidences (Previous Month)

Month	# Of Incidences	Status
January 2022	0	No Incidences
February 2022	0	No Incidences.
March 2022	0	No Incidences.
April 2022	0	No Incidences.
May 2022	N/A	No Incidences.
June 2022	N/A	No Incidences.
July 2022	N/A	No Incidences.
August 2022	N/A	No Incidences.
September 2022	N/A	No Incidences.
October 2022	N/A	No Incidences.
November 2022	N/A	No Incidences.
December 2022	N/A	No Incidences.

reprogramed to be identical and, on our FCC, approved frequencies. We also discovered that the repeater was not working. The repeater needed a new power supply. With the repeater working we now have seven packsets (handheld) and two trucks with radios. We have one with Shauna, and I have one and the maintenance crew have radios. We now have coverage throughout the district. We still have access to the Fire Department primary channel in the event of an emergency.

Bennett-Myers Ditch – We have had a delay in providing water in the Ditch due a few misunderstandings and the need for some repair on the Ditch. Staff has been in contact with the members of the Ditch company and explained the delay. We plan on adding days near the end of the season to make up for lost days at the beginning.

STAFF REPORT

May 10, 2022

Subject: Legal Services Contract

Background: Geoff Craig the District's current attorney had previously indicated his intent to retire. District staff along with Attorney Craig work together to develop a list of possible candidates to be the next Attorney for Forest Lakes Metro District.

Five potential replacements for Attorney Craig were identified. All five were contacted by telephone, some several times. Staff receive three responses to our inquiries; two never responded. The District Manager conducted preliminary interview with the three potential candidates to get a basic understanding of their qualifications and fit for the District. All three were deemed qualified.

At the April 2022 Board Meeting, the selection process was discussed, it was decided to for a subcommittee to conduct the final interviews. The interviews proved difficult to coordinated because of indivial time constraints. The committee interviewed two candidates as one opted not to move forward in the process. After the interviews, the committee felt that Paul Kosnik was the best fit for Forest Lakes.

Recommendation: The Committee recommends approving the contract with Paul Kosnik as the Forest Lakes Metropolitan District Attorney.

CONTRACT FOR ATTORNEY SERVICES

This Contract For Attorney Services (the “Contract”) is entered into between the Forest Lakes Metropolitan District (“District”) and the law firm Eggleston Kosnik, LLC (“Attorney”) (collectively referred to as “the Parties”) is as follows:

WITNESSETH:

WHEREAS, the District is in need of an attorney; and

WHEREAS, Paul Kosnik is a duly licensed attorneys in the State of Colorado, and Paul Kosnik and Eggleston Kosnik LLC is willing and able to serve as attorney for the District;

THEREFORE, inconsideration of the mutual covenants hereinafter contained, the parties hereby agree as follows:

1. Appointment. The District hereby appoints the Attorney as attorney for the Forest Lakes Metropolitan District and the Attorney hereby accepts the position of attorney for the District. It is understood that the work of the Attorney will be performed by Paul Kosnik or others in the firm designated by him, but that Paul Kosnik shall be principally responsible to the District’s Board (the “Board”) for that work.

2. Term. The services to be performed by the Attorney shall begin upon full execution of this Contract and shall terminate upon resignation or removal of the Attorney. This Contract does not represent a multi-year fiscal obligation by the District as services may be terminated at any time if funds are not available or not appropriated for these services, except that invoices for all services performed prior to full execution of a Contract between the Board and a different attorney for the attorney shall be paid within thirty (30) days.

3. Removal or Resignation. Attorney shall serve at the pleasure of the Board and may be removed from the position of attorney at any time by affirmative vote of a majority of the members of the Board, the removal to take effect upon written notice to the Attorney. Attorney expressly waives any rights to a charge in writing or an opportunity for a hearing prior to removal. Attorney shall be automatically removed from the position upon the full execution of a contract between the Board and a different attorney for the services contemplated herein. Attorney may voluntarily resign as Attorney by providing at least thirty (30) days advance written notice to the Board, unless a shorter notice period is agreed to by the Board.

4. Services. The Attorney shall perform all duties of the attorney for Forest Lakes Metropolitan District as requested by the Board or by such District officers or employees as designated by the Board.

5. Compensation. The District agrees to pay the Attorney for all services under this Contract at the rate of \$225 per hour for Mr. Kosnik and \$75 to \$100 per hour for paralegals. Fees and expenses for travel to and from Forest Lakes shall be billed at .4 hour of attorney time, with no additional charge for mileage and copies will not be billed to the District, but charges for extraordinary postage for copies in litigation, serving public notice, or administrative fees (i.e. court filing fees and publication costs) shall be billed to the District. Bills will typically be delivered by the Attorney electronically or via United States Postal Services, unless the District directs otherwise.

The Attorney agrees to bill the District monthly, indicating the services performed, the time expended thereon, and the dates of service. The District agrees to pay the Attorney within thirty (30) days of receiving an invoice.

6. Insurance. Attorney shall maintain in full force and effect through the term of this Contract the following types of insurance in at least the limits specified:

Coverage	Minimum Limits of Liability
Workmen's Compensation	Statutory
Professional Liability	\$2,000,000

All insurance shall be issued by insurers authorized to do business within the State of Colorado. Prior to the commencement of work, the Licensee shall furnish the District with certificates of insurance or other satisfactory evidence that such insurance has been acquired and is in full force and effect. Said policies shall not thereafter be canceled, permitted to expire, or permitted to expire without (30) days advance written notice to the District. In the case of any claims-made policy, the necessary retroactive date(s) and extended reporting period(s) shall be procured to maintain continuous coverage for services under this Contract.

7. Conflicts. Unless otherwise agreed by the District, Attorney shall not accept work on behalf of any client that will create a conflict or the potential for a conflict with the District.

8. Compliance with Applicable Laws. The laws of the State of Colorado shall govern the validity, construction, interpretation, and effect of any Contract entered into. The Attorney shall comply with all applicable Federal, State, and local laws and regulations pertaining to the proper provision of services pursuant to this Contract.

9. Outside Legal Counsel. The District may employ, at the District's expense, outside the terms of this Contract, other legal counsel determined to be necessary by the District Board.

10. Amendment. Any amendment to this Contract shall be in writing and agreed to by the Parties.

11. File Retention. The Attorney shall retain files for a period of six months from the completion of a matter unless there is an on-going court retained jurisdiction or the Attorney is required to retain files for a longer period under statute or rule. The District may request copies of the files at any time and may have the files at the end of the retention period.

12. Independent Contractor.

a. The Attorney shall perform services as an independent contractor to the District and shall not be deemed by virtue of this Contract to have entered into any partnership, joint venture, employer/employee or other relationship with the Town other than as a contracting party and independent contractor.

b. The Attorney shall be solely responsible for all compensation, benefits, insurance and employment related rights of any person with the Attorney firm providing the services here under during the course of or arising or accruing as a result of any Attorney firm employment, whether past or present, as well as all legal costs including attorney's fees incurred in the defense of any conflict or legal

action resulting from such Attorney firm employment. The following disclosure is provided in accordance with Colorado law:

ATTORNEY ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS ATTORNEY OR SOME ENTITY OTHER THAN THE DISTRICT PROVIDES SUCH BENEFITS. ATTORNEY FURTHER ACKNOWLEDGES THAT NEITHER IT NOR ITS AGENTS OR EMPLOYEES ARE ENTITLED TO WORKERS' COMPENSATION BENEFITS. ATTORNEY ALSO ACKNOWLEDGES THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED OR PAID PURSUANT TO THIS CONTRACT.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the dates shown.

Eggleston Kosnik, LLC

Forest Lakes Metropolitan District

By: Paul Kosnik
Its: Member
Date:

By:
Its:
Date:

Forest Lakes Metropolitan District Expenses by Vendor Summary

April 13 through May 6, 2022

	<u>Apr 13 - May 6, 22</u>
1st Southwest Bank	2,950.00
Amazon	317.46
Ballentine Communications, Inc.	25.35
Basin Coop	5,917.23
CEBT	17,386.80
Colorado Special Districts Property/Liab.	113.75
Colorado Title & Closing Services	7,930.84
Community Banks of Colorado	27.00
Desert Mountain Corp.	17,839.67
Digitcom Electronics	1,486.75
Dorian Romero	68.40
Durango NAPA Auto	97.74
Elizabeth Collins	135.48
Fusion Enterprises	2,360.00
GFL	7,277.99
Honnen Equipment	1,932.69
HOTTER CONSTRUCTION INC	67,075.14
INNOVATE IT	1,257.37
John Deere Financial	9,652.83
La Plata Electric Association, Inc.	8,183.43
Laura Steen	116.35
Lewis True Value	81.97
McKnight Towing	250.00
Personnel Safety Enterprises, Inc.	487.99
Pinnacle Surveying, Inc.	710.00
SAM'S	31.96
Solid Plumbing & Heating	565.00
Southwest Ag., Inc.	459.92
U.S. Postmaster	220.43
USA Blue Book	956.89
TOTAL	<u><u>155,916.43</u></u>