



MEETING NOTICE AND AGENDA  
FOREST LAKES METROPOLITAN DISTRICT  
BOARD OF DIRECTORS

WHEN: MARCH 8, 2022

WHERE: TELECONFERENCE VIA ZOOM (SEE BELOW)

TIME: 1:30 PM

1. Call to Order
2. Board Roll Call (Recognize guest speakers)
3. Approval of Agenda
4. Approval of Previous Minutes
5. Special Business
  - A. Budget Committee (Mark Rushfeldt, Charissa Hannigan, and Keith Rountree (New District Manager – Bruce Barrette)) Updates
  - B. Recreation Committee (Derrick Martin, Mandy Roderick, and Keith Rountree (New District Manager – Bruce Barrette)) Updates
  - C. Personnel Committee (Mark Rushfeldt and Tony Schrier) Updates
6. Public Comments - Each speaker is limited to 5 minutes and needs to identify themselves with their full names and addresses)
7. Reports from Staff, Officers, Consultants and Committees
  - A. MANAGER'S
  - B. OFFICE MANAGER/ADMINISTRATION
  - C. MAINTENANCE
  - D. FINANCIAL (See attached supporting documentation)

**PROPERTY TAX COLLECTION REPORT (See Exhibit A):** Through February 2022, we have received 2.4% (\$16,863) of the levied property tax (\$703,894) revenue for the year.

**WATER PUMPING (See Exhibit B)** – In February, we pumped about 3.7 million gallons of water between the 4 wells. In January, we pumped about 3.7 million gallons of water. You can see the comparisons between all 3 years for the reported months, i.e., almost 2.9 million gallons in 2020, 3.2 million gallons in 2021, and 3.7 million gallons at

this time in 2021. In the near future, we will also start comparing/trending the above numbers against the amount of water that was billed.

**2022 BUDGET INCOME/EXPENSE REPORT (See Exhibit C)**

**General Fund** - Revenues at 8% of Budgeted, Expenses at 15% of Budgeted

**Water Fund** - Revenues a 9% of Budgeted, Expenses at 12% of Budgeted

**Sewer Fund** - Revenues at 7% of Budgeted, Expenses at 12% of Budgeted

**OVERALL** - Revenues at 8% of Budgeted, Expenses at 13% of Budgeted

8. Unfinished Business

9. New Business

A. New District Manager – Bruce Barrette (Attachment A)

B. In-Person Board Meetings (Is it Time?)

C. Rate Study Final Report (<https://flmd.com/wp-content/uploads/2021/10/FLMD-DW-and-WW-Rate-Study-Final-Report-Attachment-B.pdf>)

10. Resolutions

A. Resolution 2022-03: Board of Director’s Policy Manual – Amendment

B. Resolution 2022-04: Community Banks of Colorado Designated Depository

11. Approval of Disbursements – Move to approve the bills subject to review at time of signing

12. Adjournment

**NEXT REGULAR SCHEDULED MEETING: April 12<sup>th</sup>, 2022, at 7:00 p.m.**

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Join Zoom Meeting

<https://us02web.zoom.us/j/82263523875?pwd=M1BjSlJWYW1DQTh6EM2Vk8xSnFrdz09>

Meeting ID: 822 6352 3875

Passcode: 335505

One tap mobile

+12532158782,,82263523875#,,,,\*335505# US (Tacoma)

+13462487799,,82263523875#,,,,\*335505# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 646 558 8656 US (New York)

Meeting ID: 822 6352 3875

Passcode: 335505

Exhibit A  
 Property Tax Collection Report

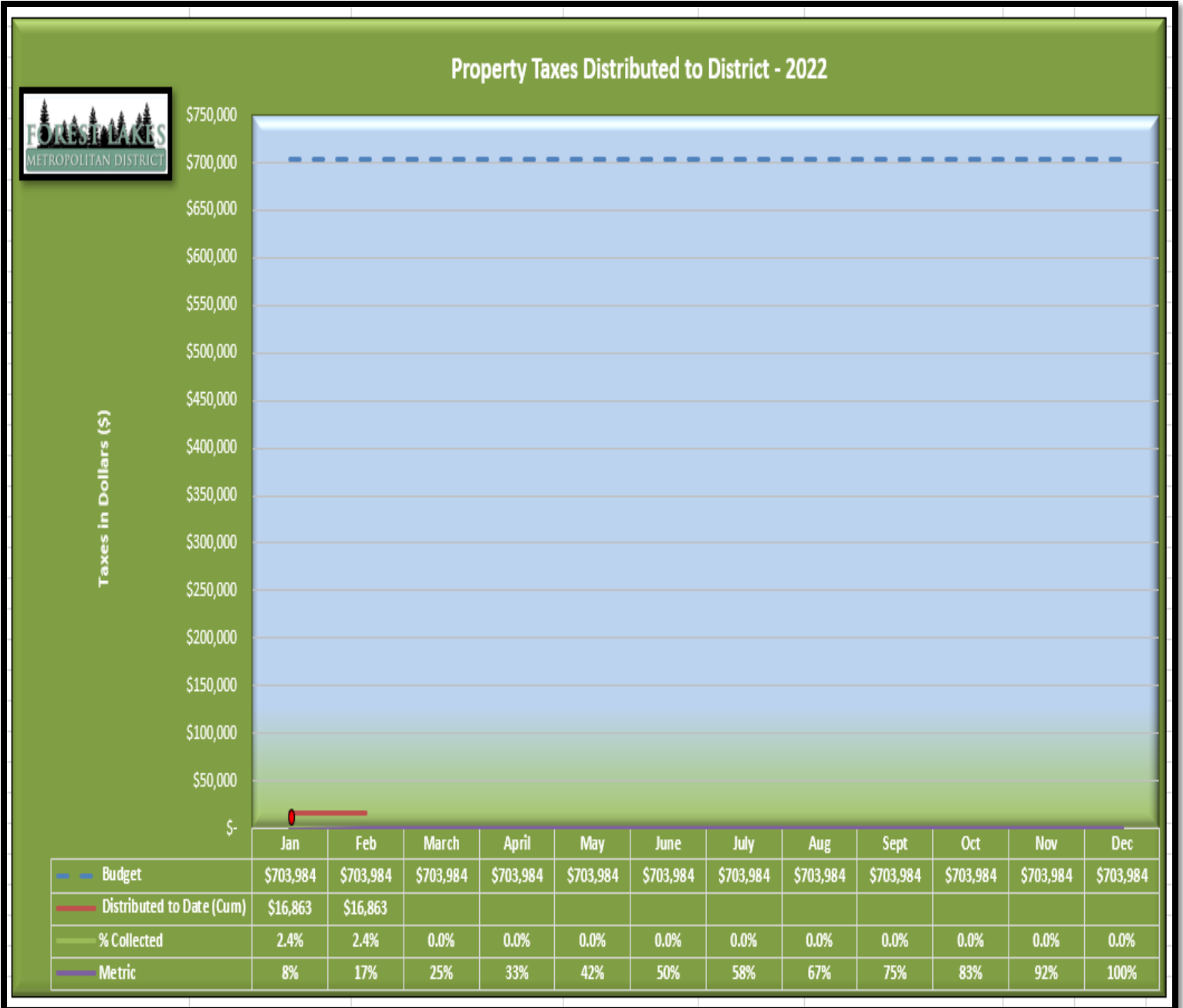




Exhibit C  
Income/Expense Data Dashboard

**February 2022 Revenue and Expenses Accounting**

Revenue (Accrued \$)				
Fund Type	Total Budget	YTD	Balance	% of Budgeted
General Fund	\$ 928,396	\$ 74,759.21	\$ 853,637	8%
Water Fund	\$ 909,570	\$ 77,689.13	\$ 831,880	9%
Sewer Fund	\$ 667,807	\$ 43,561.30	\$ 624,246	7%
<b>Totals</b>	<b>\$ 2,505,773</b>	<b>\$ 196,009.64</b>	<b>\$ 2,309,763</b>	<b>8%</b>

Expenses (Expended \$)				
Fund Type	Total Budget	YTD	Balance	% of Budgeted
General Fund	\$ 928,396	\$ 135,678.59	\$ 792,717	15%
Water Fund	\$ 909,570	\$ 112,212.00	\$ 797,358	12%
Sewer Fund	\$ 667,807	\$ 79,439.33	\$ 588,367	12%
<b>Totals</b>	<b>\$ 2,505,773</b>	<b>\$ 327,329.92</b>	<b>\$ 2,178,443</b>	<b>13%</b>

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.
8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

**Manager's Comments:**

1. Expenses (YTD) marginally exceed Revenue (YTD).
2. Expenses are accruing slightly quicker than Revenue is accruing (13% versus 8%).
3. Assuming even distribution of Revenue accrued and Expenses "expended" on a monthly basis over a 12-month period, we are still tracking well - 8% on Revenue and 13% for Expenses. 17% is the benchmark for February.

