



MEETING NOTICE AND AGENDA
FOREST LAKES METROPOLITAN DISTRICT
BOARD OF DIRECTORS

WHEN: FEBRUARY 8, 2022

WHERE: TELECONFERENCE VIA ZOOM (SEE BELOW)

TIME: 1:30 PM

1. Call to Order
2. Board Roll Call (Recognize guest speakers)
3. Approval of Agenda
4. Approval of Previous Minutes
5. Special Business
 - A. Budget Committee (Mark Rushfeldt, Charissa Hannigan, and Keith Rountree) Updates
 - B. Recreation Committee (Derrick Martin, Mandy Roderick, and Keith Rountree) Updates
 - C. Personnel Committee (Mark Rushfeldt and Tony Schrier) Updates
6. Public Comments – Each speaker is limited to 5 minutes and needs to identify themselves with their full names and addresses)
7. Reports from Staff, Officers, Consultants and Committees
 - A. MANAGER'S
 - B. OFFICE MANAGER/ADMINISTRATION
 - C. MAINTENANCE
 - D. FINANCIAL (See attached supporting documentation)

PROPERTY TAX COLLECTION REPORT (See Exhibit A): Through January 2022, we have received 2.4% (\$16,863) of the levied property tax (\$703,894) revenue for the year.

WATER PUMPING (See Exhibit B) – In January, we pumped about 3.7 million gallons of water between the 4 wells. In December, we pumped about 3.0 million gallons of water. You can see the comparisons between all 3 years for the reported months, i.e., almost 3.9 million gallons in 2019, 2.9 million gallons in 2020, and 3.2 million gallons at this time in 2021.

2022 BUDGET INCOME/EXPENSE REPORT (See Exhibit C)

General Fund - Revenues at 6% of Budgeted, Expenses at 11% of Budgeted

Water Fund - Revenues a 5% of Budgeted, Expenses at 10% of Budgeted

Sewer Fund - Revenues at 8% of Budgeted, Expenses at 16% of Budgeted

OVERALL - Revenues at 6% of Budgeted, Expenses at 12% of Budgeted

8. Unfinished Business
9. New Business
10. Resolutions
11. Approval of Disbursements – Move to approve the bills subject to review at time of signing
12. Adjournment

NEXT REGULAR SCHEDULED MEETING: March 8th, 2022, at 1:30 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/88270634540?pwd=azJVeGp2SFdBRURoNXJUM1FOTXNIUT09>

Meeting ID: 882 7063 4540

Passcode: 842792

One tap mobile

+13462487799,,88270634540#,,,,*842792# US (Houston)

+16699009128,,88270634540#,,,,*842792# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

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Exhibit A
 Property Tax Collection Report

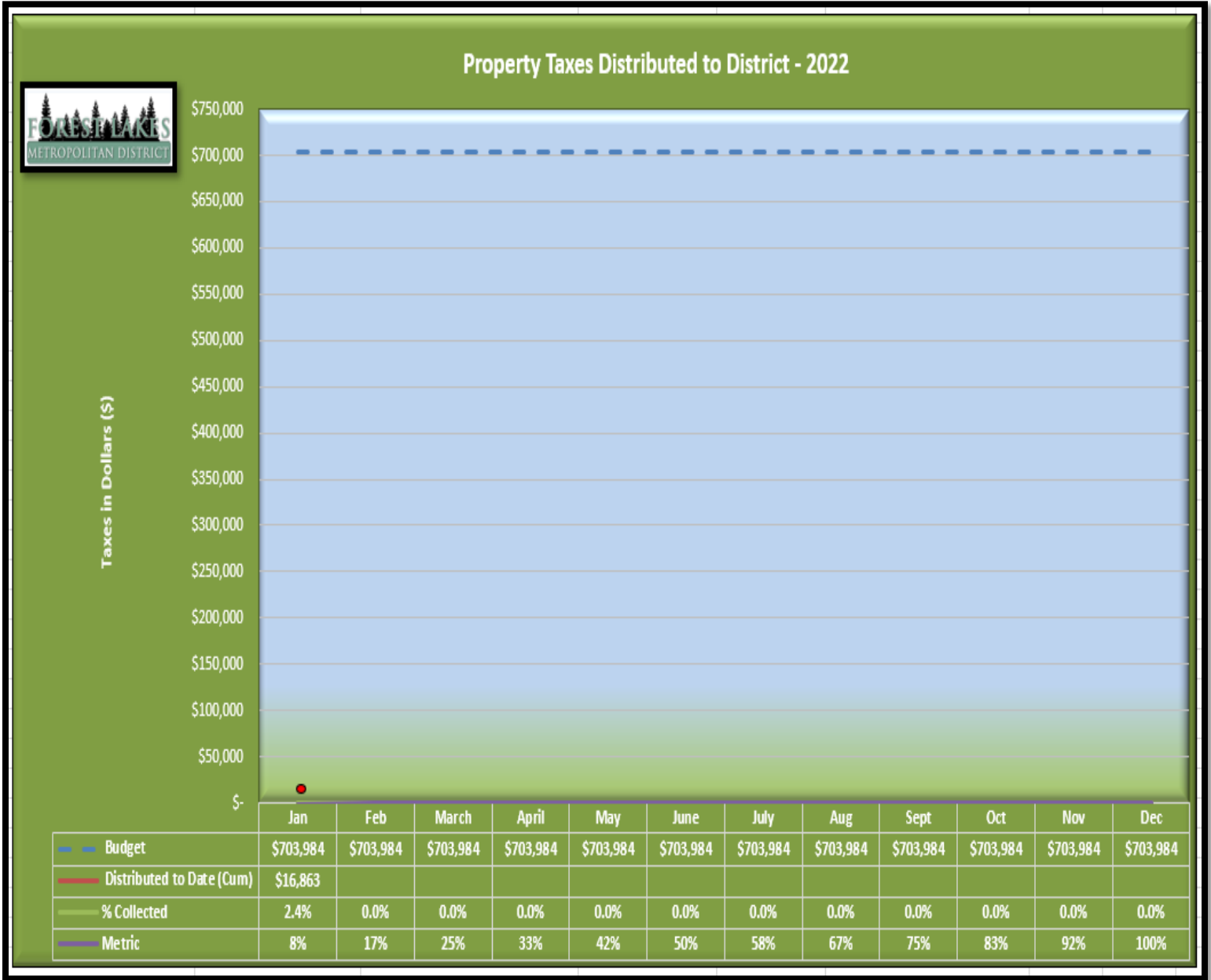


Exhibit C
Income/Expense Data Dashboard

January 2022 Revenue and Expenses Accounting												
	Revenue (Accrued \$)											
Fund Type	Total Budget	YTD	Balance									% of Budgeted
General Fund	\$ 928,396	\$ 51,566.47	\$ 876,830									6%
Water Fund	\$ 909,570	\$ 49,092.24	\$ 860,477									5%
Sewer Fund	\$ 667,807	\$ 52,721.25	\$ 615,086									8%
Totals	\$ 2,505,773	\$ 153,379.96	\$ 2,352,393									6%
	Expenses (Expended \$)											
Fund Type	Total Budget	YTD	Balance									% of Budgeted
General Fund	\$ 928,396	\$ 103,402.00	\$ 824,994									11%
Water Fund	\$ 909,570	\$ 92,251.00	\$ 817,319									10%
Sewer Fund	\$ 667,807	\$ 105,319.93	\$ 562,487									16%
Totals	\$ 2,505,773	\$ 300,972.93	\$ 2,204,800									12%
Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	
8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	
Manager's Comments:												
1. Expenses (YTD) marginally exceed Revenue (YTD).												
2. Expenses are accruing slightly quicker than Revenue is accruing (12% versus 6%).												
3. Assuming even distribution of Revenue accrued and Expenses "expended" on a monthly basis over a 12-month period, we are still tracking well - 6% on Revenue and 12% for Expenses. 8% is the benchmark for January.												

