



MEETING NOTICE AND AGENDA  
FOREST LAKES METROPOLITAN DISTRICT  
BOARD OF DIRECTORS

WHEN: JANUARY 11, 2021

WHERE: TELECONFERENCE VIA ZOOM (SEE BELOW)

TIME: 1:30 PM

1. Call to Order
2. Board Roll Call (Recognize guest speakers)
3. Approval of Agenda
4. Approval of Previous Minutes
5. Special Business
  - A. Budget Committee (Mark Rushfeldt, Charissa Hannigan, and Keith Rountree) Updates
  - B. Recreation Committee (Derrick Martin, Mandy Roderick, and Keith Rountree) Updates
  - C. Personnel Committee (Mark Rushfeldt and Tony Schrier) Updates
6. Public Comments – Each speaker is limited to 5 minutes and needs to identify themselves with their full names and addresses)
7. Reports from Staff, Officers, Consultants and Committees
  - A. MANAGER'S
  - B. OFFICE MANAGER/ADMINISTRATION
  - C. MAINTENANCE
  - D. FINANCIAL (See attached supporting documentation)

**PROPERTY TAX COLLECTION REPORT (See Exhibit A):** Through December 2021, we have received 100.0% (\$661,687) of the levied property tax (\$661,946) revenue for the year.

**WATER PUMPING (See Exhibit B)** – In December, we pumped about 3.0 million gallons of water between the 4 wells. In November, we pumped about 3.7 million gallons of water. You can see the comparisons between all 3 years for the reported months, i.e., almost 3.1 million gallons in 2019, 3.4 million gallons in 2020, and 3.0 million gallons at this time in 2021.

**2021 BUDGET INCOME/EXPENSE REPORT (See Exhibit C)**

**General Fund** - Revenues at 98% of Budgeted, Expenses at 112% of Budgeted

**Water Fund** - Revenues a 90% of Budgeted, Expenses at 94% of Budgeted

**Sewer Fund** - Revenues at 92% of Budgeted, Expenses at 89% of Budgeted

**OVERALL** - Revenues at 94% of Budgeted, Expenses at 100% of Budgeted

8. Unfinished Business

9. New Business

10. Resolutions

a. Resolution 2022-01: Public Posting Place

b. Resolution 2022-02: May 2022 Special District Election Items

11. Approval of Disbursements – Move to approve the bills subject to review at time of signing

12. Adjournment

**NEXT REGULAR SCHEDULED MEETING: February 8<sup>th</sup>, 2022, at 1:30 p.m.**

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Join Zoom Meeting

<https://us02web.zoom.us/j/88037130398?pwd=UWttaGIvZVNHMFpCVVhhT3B1Vlg1dz09>

Meeting ID: 880 3713 0398

Passcode: 870469

One tap mobile

+13462487799,,88037130398#,,,,\*870469# US (Houston)

+16699009128,,88037130398#,,,,\*870469# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

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Exhibit A  
 Property Tax Collection Report

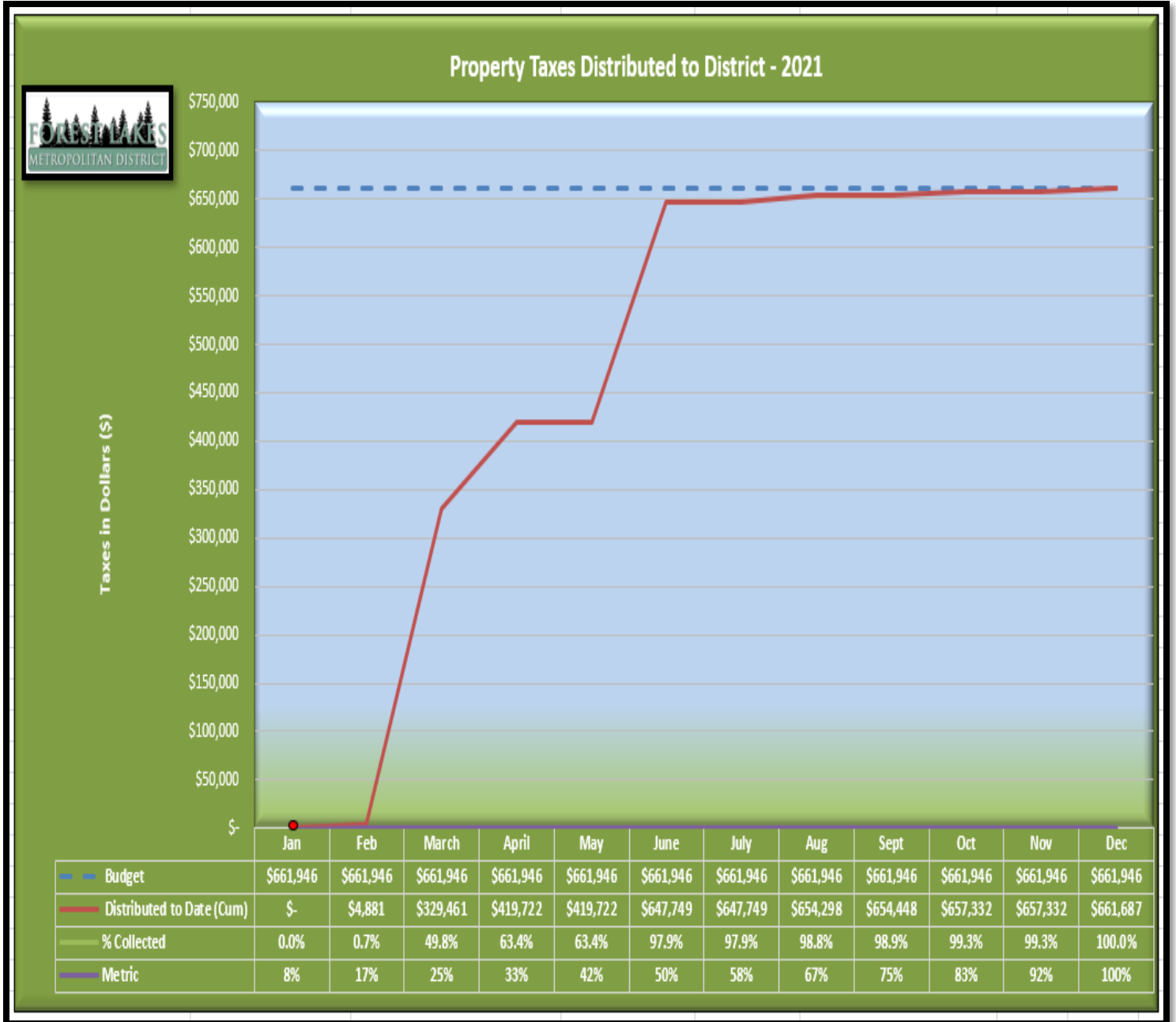


Exhibit B  
 Well Pumping Report

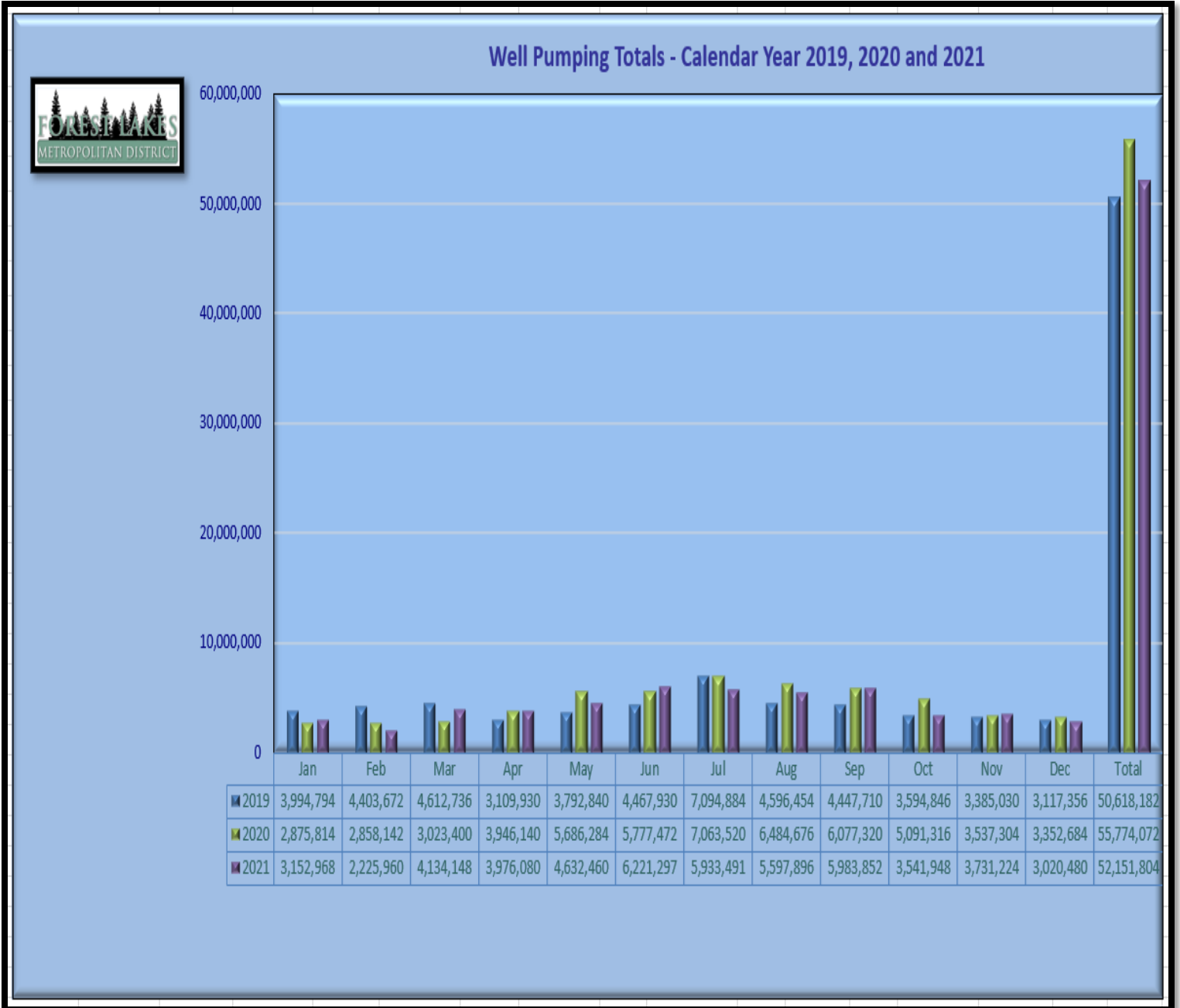


Exhibit C  
Income/Expense Data Dashboard

**December 2021 Revenue and Expenses Accounting**

Revenue (Accrued \$)				
Fund Type	Total Budget	YTD	Balance	% of Budgeted
General Fund	\$ 807,218	\$ 789,416.94	\$ 17,801	98%
Water Fund	\$ 723,368	\$ 653,225.25	\$ 70,143	90%
Sewer Fund	\$ 552,641	\$ 506,152.41	\$ 46,488	92%
<b>Totals</b>	<b>\$ 2,083,227</b>	<b>\$ 1,948,794.60</b>	<b>\$ 134,432</b>	<b>94%</b>

Expenses (Expended \$)				
Fund Type	Total Budget	YTD	Balance	% of Budgeted
General Fund	\$ 807,218	\$ 903,668.66	\$ (96,451)	112%
Water Fund	\$ 723,368	\$ 682,098.04	\$ 41,270	94%
Sewer Fund	\$ 552,641	\$ 489,242.55	\$ 63,398	89%
<b>Totals</b>	<b>\$ 2,083,227</b>	<b>\$ 2,075,009.25</b>	<b>\$ 8,218</b>	<b>100%</b>

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.
8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

**Manager's Comments:**

1. Expenses (YTD) marginally exceed Revenue (YTD).
2. Expenses are accruing slightly quicker than Revenue is accruing (94% versus 100%).
3. Assuming even distribution of Revenue accrued and Expenses "expended" on a monthly basis over a 12-month period, we are still tracking well - 94% on Revenue and 100% for Expenses. 100% is the benchmark for November.

