



MEETING NOTICE AND AGENDA  
FOREST LAKES METROPOLITAN DISTRICT  
BOARD OF DIRECTORS

WHEN: SEPTEMBER 14, 2021

WHERE: TELECONFERENCE VIA ZOOM (SEE BELOW)

TIME: 1:30 PM

1. Call to Order
2. Board Roll Call (Recognize Guest Speakers)
3. Approval of Agenda
4. Approval of Previous Minutes
5. Special Business
  - A. Budget Committee (Mark Rushfeldt, Charissa Hannigan, and Keith Rountree) Updates
  - B. Recreation Committee (Derrick Martin, Mandy Roderick, and Keith Rountree) Updates
  - C. Personnel Committee (Mark Rushfeldt and Tony Schrier) Updates
6. Public Comments - Each speaker is limited to 5 minutes and needs to identify themselves with their full names and addresses)
7. Reports from Staff, Officers, Consultants and Committees
  - A. MANAGER'S
  - B. OFFICE MANAGER/ADMINISTRATION
  - C. OPERATIONS & MAINTENANCE
  - D. FINANCIAL (See attached supporting documentation)

**PROPERTY TAX DISTRIBUTION REPORT (See Exhibit A):** Through August 2021, we have received 98.8% (\$654,298) of the levied property tax (\$661,946) revenue for the year. The normal metric for this time of year (based upon an even distribution on a monthly basis over a 12-month period) would be 67%.

**WATER PUMPING (See Exhibit B):** In August 2021, we pumped about 5.6 million gallons of water between the 4 wells. In July 2021, we pumped about 5.9 million gallons of water. You can see the comparisons between all 3 years at this time, i.e., almost 4.6 million gallons in 2019, 6.5 million gallons in 2020 and 5.6 million gallons at this time in 2021.

**2021 BUDGET INCOME/EXPENSE REPORT (See Exhibit C)**

**General Fund** - Revenues at 80% of Budgeted, Expenses at 76% of Budgeted

**Water Fund** - Revenues at 63% of Budgeted, Expenses at 68% of Budgeted

**Sewer Fund** - Revenues at 69% of Budgeted, Expenses at 56% of Budgeted

**OVERALL** - Revenues at 71% of Budgeted, Expenses at 68% of Budgeted

8. Unfinished Business

**A.** Recreation Committee Initiatives

9. New Business

10. Resolutions

A. Resolution 2021-10: Solar Service Agreement Between Mountainside Energy, LLC, and Forest Lakes Metropolitan District

11. Approval of Disbursements – Move to approve the bills subject to review at time of signing

12. Adjournment

**NEXT REGULAR SCHEDULED MEETING: OCTOBER 12<sup>th</sup>, 2021, at 1:30 p.m.**

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Join Zoom Meeting

<https://us02web.zoom.us/j/85866951320?pwd=VmF3NWx5REJlVHVDeDh6bzRoUj0UT09>  
<<https://us02web.zoom.us/j/85866951320?pwd=VmF3NWx5REJlVHVDeDh6bzRoUj0UT09>>

Meeting ID: 858 6695 1320

Passcode: 924727

One tap mobile

+13462487799,,85866951320#,,,,\*924727# US (Houston)

+16699009128,,85866951320#,,,,\*924727# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

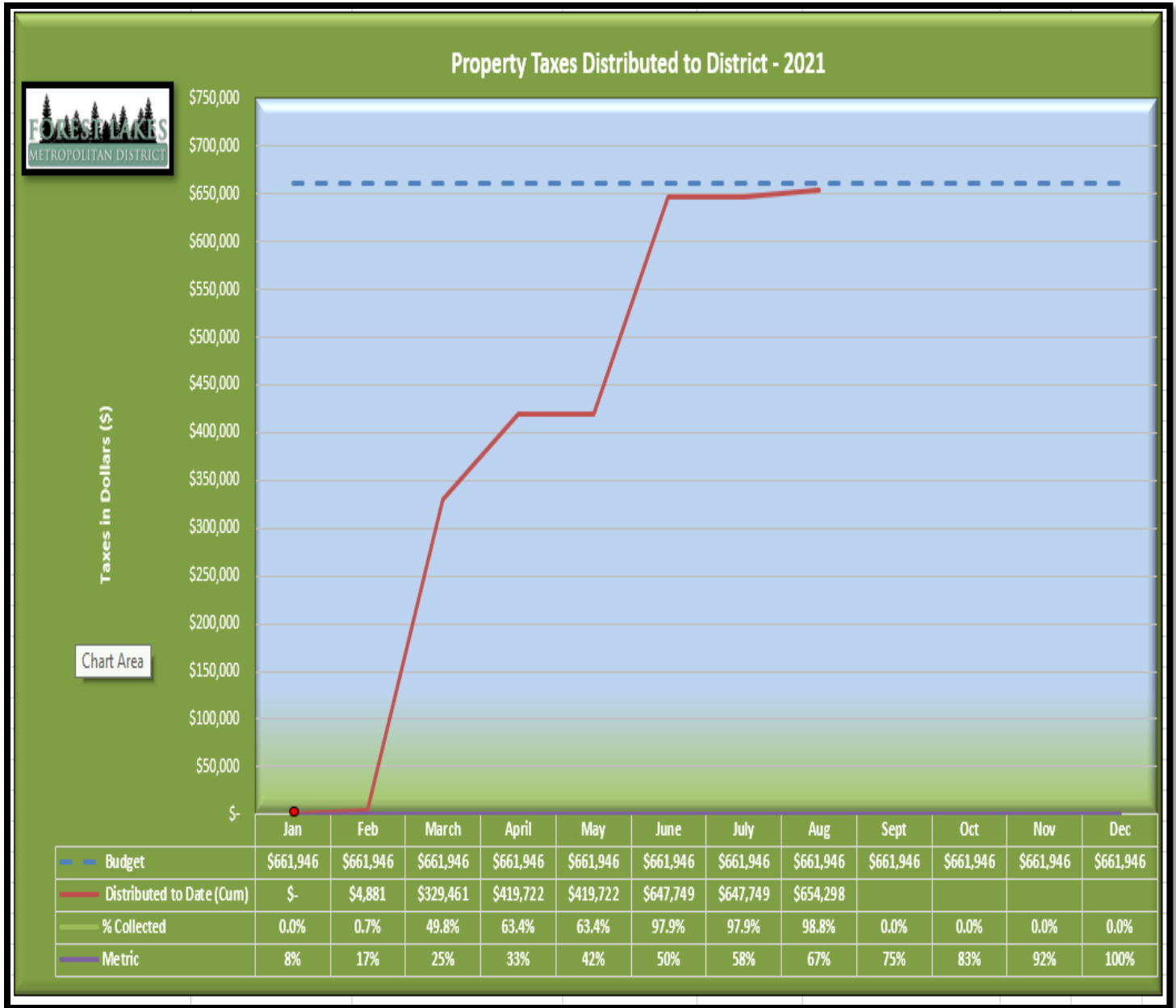
+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 858 6695 1320

Passcode: 924727

Exhibit A  
 Property Tax Collection Report



**Exhibit B**  
*Well Pumping Report*

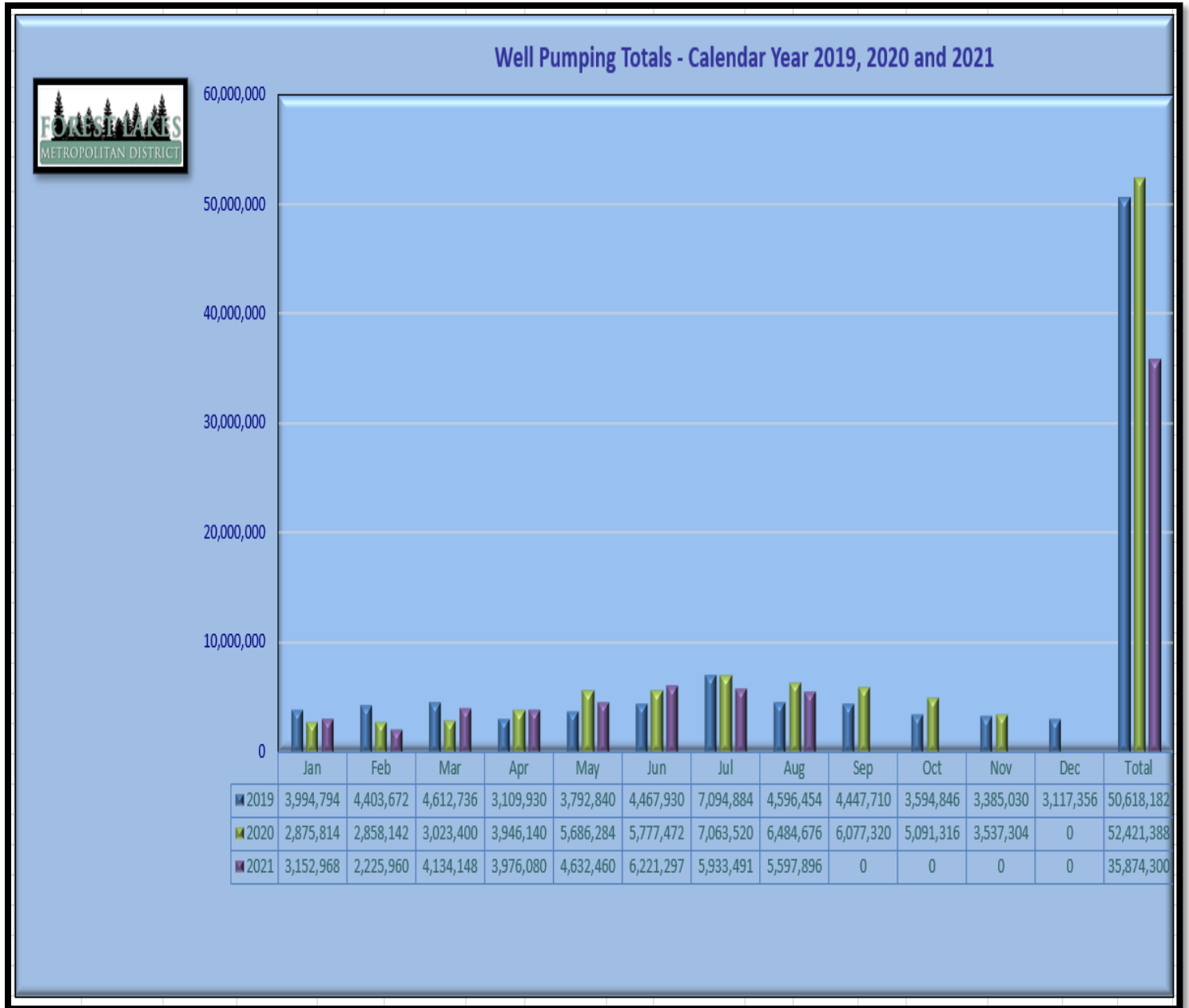


Exhibit C  
*Income/Expense Data Dashboard*

<b>Data Dashboard</b>												
<b>August 2021 Revenue and Expenses Accounting</b>												
		<b>Revenue (Accrued \$)</b>										
Fund Type	Total Budget	YTD	Balance									% of Budgeted
General Fund	\$ 807,218	\$ 643,916.58	\$ 163,301									80%
Water Fund	\$ 723,368	\$ 456,775.30	\$ 266,593									63%
Sewer Fund	\$ 552,641	\$ 382,420.84	\$ 170,220									69%
<b>Totals</b>	<b>\$ 2,083,227</b>	<b>\$ 1,483,112.72</b>	<b>\$ 600,114</b>									<b>71%</b>
		<b>Expenses (Expended \$)</b>										
Fund Type	Total Budget	YTD	Balance									% of Budgeted
General Fund	\$ 807,218	\$ 615,862.12	\$ 191,356									76%
Water Fund	\$ 723,368	\$ 488,305.78	\$ 235,062									68%
Sewer Fund	\$ 552,641	\$ 307,923.40	\$ 244,717									56%
<b>Totals</b>	<b>\$ 2,083,227</b>	<b>\$ 1,412,091.30</b>	<b>\$ 671,136</b>									<b>68%</b>
<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>Apr.</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sep.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	
8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	
<b>Manager's Comments:</b>												
1. Expenses (YTD) do not exceed Revenue (YTD).												
2. Expenses are accumulating slower than Revenue is accruing (68% versus 71%).												
3. Assuming even distribution of Revenue accrued and Expenses "expended" on a monthly basis over a 12-month period, we are tracking well - 71% on Revenue and 68% for Expenses. 67% is the benchmark for August.												

