

**MEETING NOTICE AND AGENDA
FOREST LAKES METROPOLITAN DISTRICT
BOARD OF DIRECTORS**

WHEN: APRIL 13, 2021

WHERE: TELECONFERENCE VIA ZOOM (SEE BELOW)

TIME: 1:30 PM

1. Call to Order
2. Board Roll Call (Recognize Guest Speakers)
3. Approval of Agenda
4. Approval of Previous Minutes
5. Special Business
 - A. Budget Committee (Mark Rushfeldt, Charissa Hannigan, and Keith Rountree) Updates
 - B. Recreation Committee (Derrick Martin, Mandy Roderick, and Keith Rountree) Updates
 - C. Personnel Committee (Mark Rushfeldt and Tony Schrier) Updates
6. Public Comments - Each speaker is limited to 5 minutes and needs to identify themselves with their full names and addresses)
7. Reports from Staff, Officers, Consultants and Committees
 - A. **MANAGER'S**
 - B. **MAINTENANCE**
 - C. **FINANCIAL** (See attached supporting documentation)

PROPERTY TAX DISTRIBUTION REPORT (See Exhibit A): Through March 2021, we have received 49.8% (\$329,461) of the levied property tax (\$661,946) revenue for the year. The normal metric for this time of year (based upon an even distribution on a monthly basis over a 12-month period would be 25%.

WATER PUMPING (See Exhibit B): In March 2021, we pumped about 4.1 million gallons of water between the 4 wells. In February 2021, we pumped about 2.2 million gallons of water. You can see the comparisons between all 3 years at this time, i.e., almost 4.6 million gallons in 2019, 3.2 million gallons in 2020 and 4.1 million gallons at this time in 2021.

2021 BUDGET INCOME/EXPENSE REPORT (See Exhibit C)

General Fund - Revenues at 32% of Budgeted, Expenses at 20% of Budgeted

Water Fund - Revenues at 29% of Budgeted, Expenses at 19% of Budgeted

Sewer Fund - Revenues at 39% of Budgeted, Expenses at 19% of Budgeted

OVERALL - Revenues at 33% of Budgeted, Expenses at 20% of Budgeted

8. Unfinished Business

9. New Business

A. Community Center Status

10. Resolutions

A. Resolution 2021-06: FLMD Personnel Policy Updates

B. Resolution 2021-07: Grader Lease Agreement

11. Approval of Disbursements – Move to approve the bills subject to review at time of signing

12. Adjournment

NEXT REGULAR SCHEDULED MEETING: May 11th, 2021, at 1:30 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/86843884421?pwd=MWxuRkVtc3JlbmFDcUNVOFFzaTh4dz09>
<<https://us02web.zoom.us/j/86843884421?pwd=MWxuRkVtc3JlbmFDcUNVOFFzaTh4dz09>>

Meeting ID: 868 4388 4421

Passcode: 024317

One tap mobile

+13462487799,,86843884421#,,,,*024317# US (Houston)

+16699009128,,86843884421#,,,,*024317# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

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Exhibit A
 Property Tax Collection Report

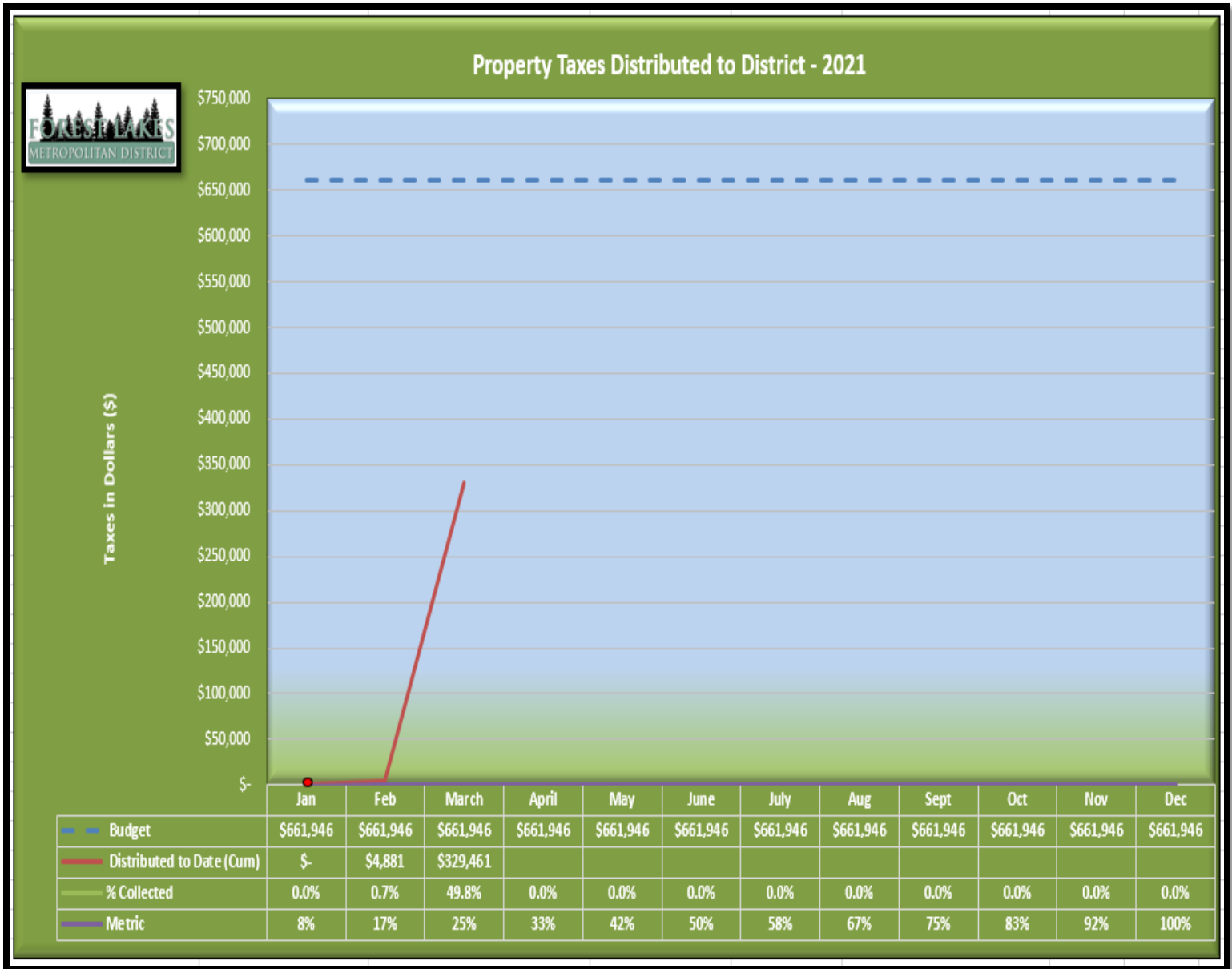


Exhibit C
Income/Expense Data Dashboard

Data Dashboard

March 2021 Revenue and Expenses Accounting

Fund Type	Revenue (Accrued \$)			
	Total Budget	YTD	Balance	% of Budgeted
General Fund	\$ 807,218	\$ 259,313.78	\$ 547,904	32%
Water Fund	\$ 723,368	\$ 206,904.23	\$ 516,464	29%
Sewer Fund	\$ 552,641	\$ 213,821.42	\$ 338,819	39%
Totals	\$ 2,083,227	\$ 680,039.43	\$ 1,403,187	33%

Fund Type	Expenses (Expended \$)			
	Total Budget	YTD	Balance	% of Budgeted
General Fund	\$ 807,218	\$ 162,930.11	\$ 644,288	20%
Water Fund	\$ 723,368	\$ 136,695.19	\$ 586,672	19%
Sewer Fund	\$ 552,641	\$ 107,592.27	\$ 445,048	19%
Totals	\$ 2,083,227	\$ 407,217.57	\$ 1,676,010	20%

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.
8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

Manager's Comments:

1. Expenses (YTD) do not exceed Revenue (YTD).
2. Expenses are accumulating slower than Revenue is accruing (20% versus 33%).
3. Assuming even distribution of Revenue accrued and Expenses "expended" on a monthly basis over a 12 month period, we are tracking well - 33% on Revenue and 20% for Expenses. 25% is the benchmark for March.

