

**MEETING NOTICE AND AGENDA  
FOREST LAKES METROPOLITAN DISTRICT  
BOARD OF DIRECTORS**

**WHEN: FEBRUARY 9, 2021**

**WHERE: TELECONFERENCE VIA ZOOM (SEE BELOW)**

**TIME: 1:30 PM**

1. Call to Order
2. Board Roll Call (Recognize Guest Speakers)
3. Approval of Agenda
4. Approval of Previous Minutes
5. Special Business
  - A. Budget Committee (Mark Rushfeldt, Charissa Hannigan, and Keith Rountree) Updates
  - B. Recreation Committee (Derrick Martin, Mandy Roderick, and Keith Rountree) Updates
  - C. Personnel Committee (March Rushfeldt and Tony Schrier) Updates
6. Public Comments - Each speaker is limited to 5 minutes and needs to identify themselves with their full names and addresses)
7. Reports from Staff, Officers, Consultants and Committees
  - A. **MANAGER'S**
  - B. **MAINTENANCE**
  - C. **FINANCIAL** (See attached supporting documentation)

**PROPERTY TAX DISTRIBUTION REPORT (See Exhibit A):** Through January 2021, we have received 0.0% (\$0) of the levied property tax (\$661,946) revenue for the year.

**WATER PUMPING (See Exhibit B):** In January 2021, we pumped about 3.2 million gallons of water between the 4 wells. In December 2020, we pumped about 3.4 million gallons of water. You can see the comparisons between all 3 years at this time, i.e., almost 4 million gallons in 2019, 2.9 million gallons in 2020 and 3.2 million gallons at this time in 2021.

**2021 BUDGET INCOME/EXPENSE REPORT (See Exhibit C)**

**General Fund** - Revenues at 3% of Budgeted, Expenses at 5% of Budgeted

**Water Fund** - Revenues at 3% of Budgeted, Expenses at 4% of Budgeted

**Sewer Fund** - Revenues at 3% of Budgeted, Expenses at 3% of Budgeted

**OVERALL** - Revenues at 3% of Budgeted, Expenses at 4% of Budgeted

8. Unfinished Business

**A.** Paving the Front Entrance (Attachment A)

9. New Business

**A.** Recycling – Forest Lakes Subdivision (Discussion with DeAntuan Whitehead, TDL Recycling)

**B.** New Office Building Construction Loan Summary (Attachment B)

10. Resolutions

11. Approval of Disbursements – Move to approve the bills subject to review at time of signing

12. Adjournment

**NEXT REGULAR SCHEDULED MEETING: March 9<sup>th</sup>, 2021, at 1:30 p.m.**

13. **Executive Session** – *Services to Unit 3 (Per 24-6-402(4)(b), the Board will be meeting with the District’s Attorney regarding legal advice on specific legal questions relative to Services to Unit 3).*

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Zoom Meeting Information

<https://us02web.zoom.us/j/85735563670?pwd=Y3RHa0hlUH01QSs2dVNiYmdHUEcvUT09>

Meeting ID: 857 3556 3670

Passcode: 046007

One tap mobile

+16699009128,,85735563670#,,,,\*046007# US (San Jose)

+12532158782,,85735563670#,,,,\*046007# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

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Passcode: 046007

Exhibit A  
 Property Tax Collection Report

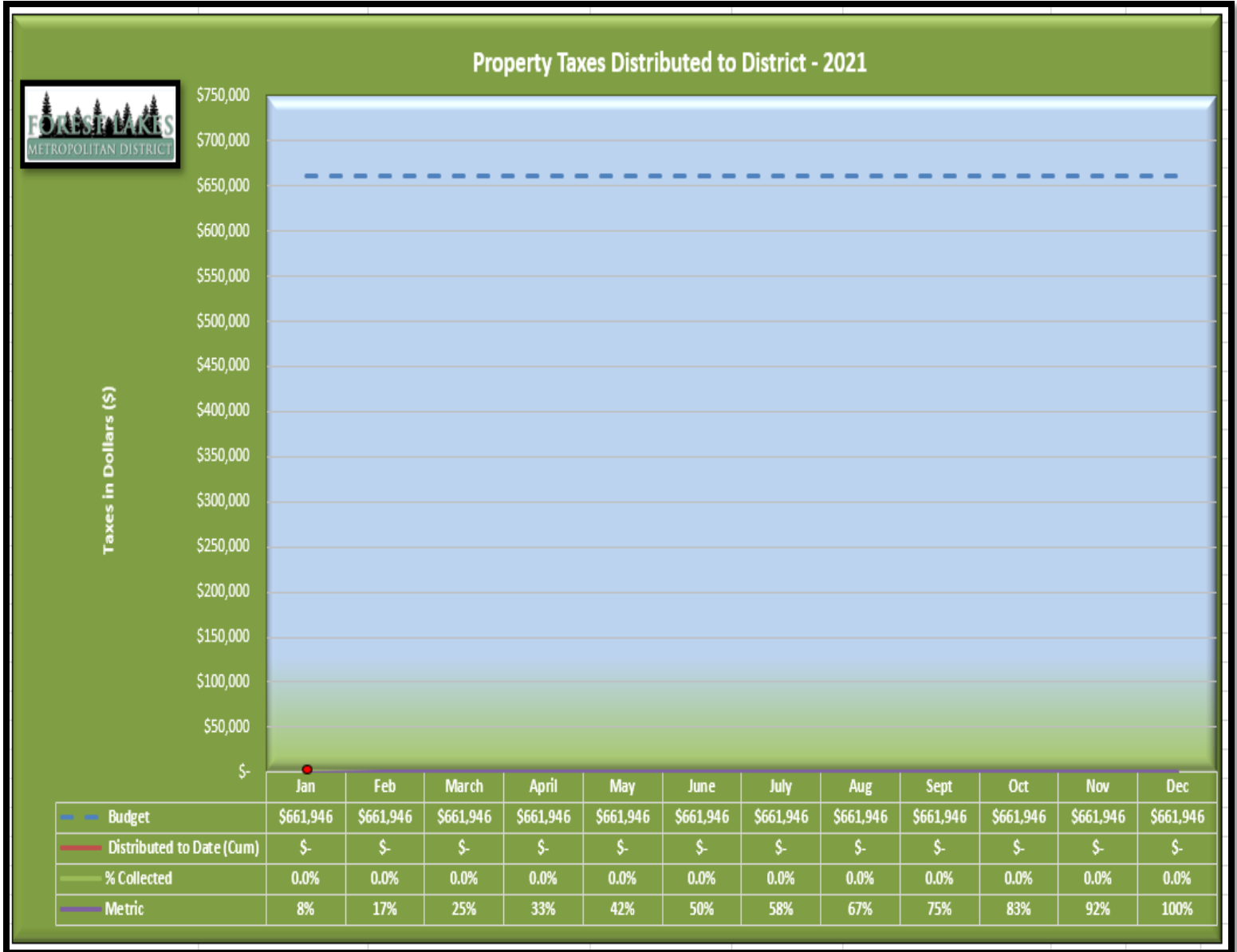





Exhibit C  
Income/Expense Data Dashboard

2021 Budget

	<b>Data Dashboard</b>												
	<b>January 2021 Revenue and Expenses Accounting</b>												
		<b>Revenue (Accrued \$)</b>											
	<b>Fund Type</b>	<b>Total Budget</b>	<b>YTD</b>	<b>Balance</b>									<b>% of Budgeted</b>
	General Fund	\$ 807,218	\$ 21,771.83	\$ 785,446									3%
	Water Fund	\$ 723,368	\$ 24,523.90	\$ 698,844									3%
	Sewer Fund	\$ 552,641	\$ 15,468.36	\$ 537,172									3%
	<b>Totals</b>	<b>\$ 2,083,227</b>	<b>\$ 61,764.09</b>	<b>\$ 2,021,463</b>									<b>3%</b>
		<b>Expenses (Expended \$)</b>											
	<b>Fund Type</b>	<b>Total Budget</b>	<b>YTD</b>	<b>Balance</b>									<b>% of Budgeted</b>
	General Fund	\$ 807,218	\$ 39,582.68	\$ 767,635									5%
	Water Fund	\$ 723,368	\$ 29,289.54	\$ 694,078									4%
	Sewer Fund	\$ 552,641	\$ 17,181.58	\$ 535,459									3%
	<b>Totals</b>	<b>\$ 2,083,227</b>	<b>\$ 86,053.80</b>	<b>\$ 1,997,174</b>									<b>4%</b>
	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>Apr.</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sep.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	
8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%		
<b>Manager's Comments:</b>													
1. Expenses (YTD) at this early point exceed Revenue (YTD).													
2. Expenses are accumulating slower faster than the Revenue is accruing (3% versus 4%).													
3. Assuming even distribution of Revenue accrued and Expenses "expended" on a monthly basis over a 12 month period, we are tracking well - 3% on Revenue and 4% for Expenses. 8% is the benchmark for January.													