

**MEETING NOTICE AND AGENDA
FOREST LAKES METROPOLITAN DISTRICT
BOARD OF DIRECTORS**

WHEN: JANUARY 12, 2021

WHERE: TELECONFERENCE VIA ZOOM (SEE BELOW)

TIME: 1:30 PM

1. Call to Order
 2. Board Roll Call (Recognize Guest Speakers)
 3. Approval of Agenda
 4. Approval of Previous Minutes
 5. Special Business
 - A. Budget Committee (Tony Schrier, Mark Rushfeldt and Keith Rountree) Updates
 - B. Recreation Committee (Derrick Martin and Keith Rountree) Updates
 - C. March 9th versus April 13th meetings
 6. Public Comments - Each speaker is limited to 5 minutes and needs to identify themselves with their full names and addresses)
 7. Reports from Staff, Officers, Consultants and Committees
 - A. **MANAGER'S**
 - B. **MAINTENANCE**
 - C. **FINANCIAL** (See attached supporting documentation)
 - PROPERTY TAX COLLECTION REPORT (See Exhibit A):** Through December 2020, we have received 100.9% (\$674,414) of the levied property tax (\$668,670.00) revenue for the year.
 - WATER PUMPING (See Exhibit B):** In December, we pumped about 3.4 million gallons of water between the 4 wells. In November, we pumped about 3.5 million gallons of water. You can see the comparisons between all 3 years for the yearly totals, i.e., in 2019, we pumped approximately 5.7% more water compared to 2018, and in 2020, we pumped approximately 10% more water compared to 2019.
 - 2020 BUDGET INCOME/EXPENSE REPORT (See Exhibit C)**
- General Fund** - Revenues at 84% of Budgeted, Expenses at 84% of Budgeted
Water Fund - Revenues at 106% of Budgeted, Expenses at 97% of Budgeted

Sewer Fund - Revenues at 91% of Budgeted, Expenses at 83% of Budgeted

OVERALL - Revenues at 92% of Budgeted, Expenses at 87% of Budgeted

8. Unfinished Business

9. New Business

10. Resolutions

A. Resolution 2021-01: Official Public Posting Place

B. Resolution 2021-02: FLMD Personnel Policy Updates

11. Approval of Disbursements – Move to approve the bills subject to review at time of signing

12. Adjournment

NEXT REGULAR SCHEDULED MEETING: February 9th, 2021, at 1:30 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/83776620191?pwd=ZjduRW5RenJyYmlmUjhzWVBDNmZZQT09>

Meeting ID: 837 7662 0191

Passcode: 216553

One tap mobile

+1 346 248 7799 ,,83776620191# ,,,*216553# US (Houston)

+1 669 900 9128 ,,83776620191# ,,,*216553# US (San Jose)

Dial by your location

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+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

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Exhibit A
 Property Tax Collection Report

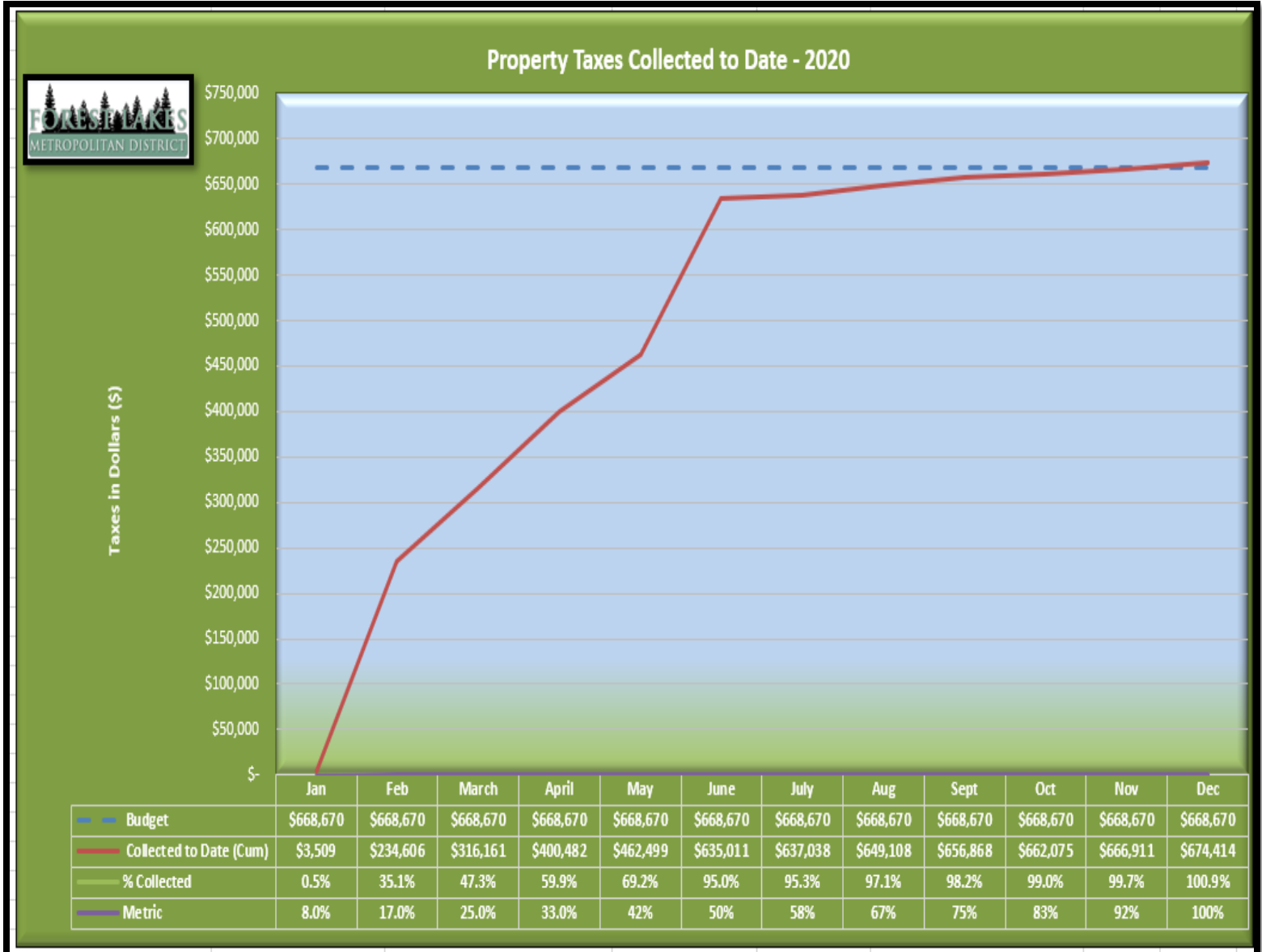


Exhibit B
 Well Pumping Report

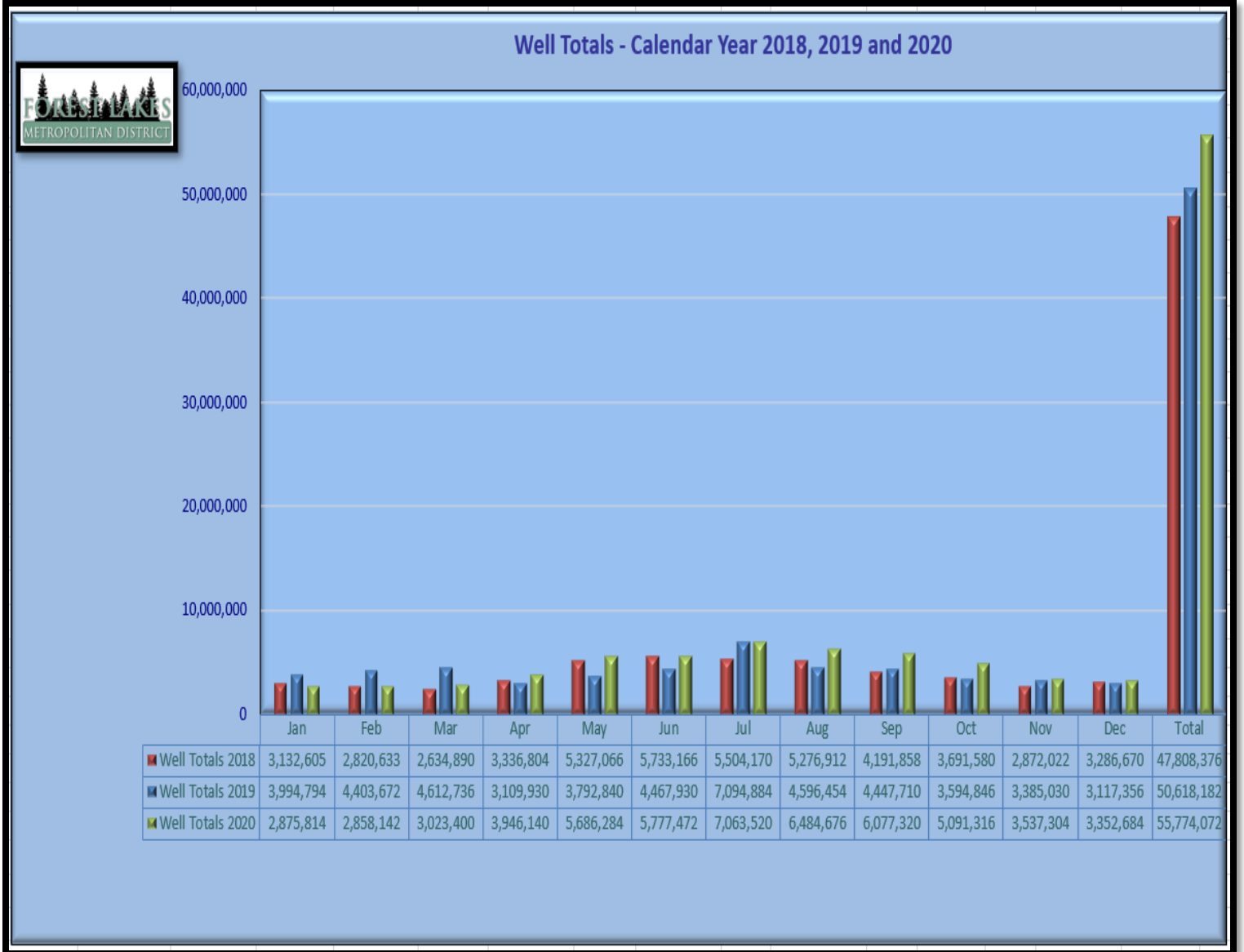


Exhibit C
Income/Expense Data Dashboard

2020 Budget

December 2020 Revenue and Expenses Accounting											
	Revenue (Accrued \$)										
Fund Type	Total Budget	YTD	Balance	% of Budgeted							
General Fund	\$ 846,779.00	\$ 709,178.03	\$ 137,600.97	84%							
Water Fund	\$ 569,185.00	\$ 601,764.90	\$ (32,579.90)	106%							
Sewer Fund	\$ 527,793.00	\$ 479,364.36	\$ 48,428.64	91%							
Totals	\$ 1,943,757.00	\$ 1,790,307.29	\$ 153,449.71	92%							
	Expenses (Expended \$)										
Fund Type	Total Budget	YTD	Balance	% of Budgeted							
General Fund	\$ 846,779.00	\$ 709,761.46	\$ 137,017.54	84%							
Water Fund	\$ 569,185.00	\$ 549,907.16	\$ 19,277.84	97%							
Sewer Fund	\$ 527,793.00	\$ 439,432.33	\$ 88,360.67	83%							
Totals	\$ 1,943,757.00	\$ 1,699,100.95	\$ 244,656.05	87%							
Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.
8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%
Manager's Comments:											
1. Expenses (YTD) do not exceed Revenue (YTD).											
2. Expenses are accumulating slower than the Revenue is accruing (87% versus 92%).											
3. Assuming even distribution of Revenue accrued and Expenses "expended" on a monthly basis over a 12 month period, we are tracking well - 92% on Revenue and 87% for Expenses. 100% is the benchmark for December.											

Exhibit C
Income/Expense Data Dashboard

2021 Budget

Data Dashboard																																				
January 2021 Revenue and Expenses Accounting																																				
		Revenue (Accrued \$)																																		
Fund Type	Total Budget	YTD	Balance										% of Budgeted																							
General Fund	\$ 807,218	\$ -	\$ 807,218										0%																							
Water Fund	\$ 723,368	\$ -	\$ 723,368										0%																							
Sewer Fund	\$ 552,641	\$ -	\$ 552,641										0%																							
Totals	\$ 2,083,227	\$ -	\$ 2,083,227										0%																							
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<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Jan.</th> <th>Feb.</th> <th>Mar.</th> <th>Apr.</th> <th>May</th> <th>June</th> <th>July</th> <th>Aug.</th> <th>Sep.</th> <th>Oct.</th> <th>Nov.</th> <th>Dec.</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">8%</td> <td style="text-align: center;">17%</td> <td style="text-align: center;">25%</td> <td style="text-align: center;">33%</td> <td style="text-align: center;">42%</td> <td style="text-align: center;">50%</td> <td style="text-align: center;">58%</td> <td style="text-align: center;">67%</td> <td style="text-align: center;">75%</td> <td style="text-align: center;">83%</td> <td style="text-align: center;">92%</td> <td style="text-align: center;">100%</td> </tr> </tbody> </table>													Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%
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