



**MEETING NOTICE AND AGENDA  
FOREST LAKES METROPOLITAN DISTRICT  
BOARD OF DIRECTORS**

**WHEN: SEPTEMBER 8, 2020**

**WHERE: TELECONFERENCE VIA ZOOM (SEE BELOW)**

**TIME: 7:00 PM**

1. Call to Order
2. Board Roll Call (Recognize guest speakers)
3. Approval of Agenda
4. Approval of Previous Minutes
5. Special Business
  - A. Community Center Building Condition Assessment – Dan Naiman Architecture
  - B. Budget Committee (Brien Meyer, Mark Rushfeldt and Keith Rountree) Updates
  - C. Recreation Committee (Derrick Martin and Keith Rountree) Updates
6. Public Comments - Each speaker is limited to 5 minutes and needs to identify themselves with their full names and addresses)
7. Reports from Staff, Officers, Consultants and Committees
  - A. **MANAGER'S**
  - B. **MAINTENANCE**
  - C. **FINANCIAL** (See attached supporting documentation)
    - PROPERTY TAX COLLECTION REPORT (See Exhibit A):** Through August 2020, we have received 97.1% (\$649,108) of the levied property tax (\$668,670.00) revenue for the year.
    - WATER PUMPING (See Exhibit B) –** In August, we pumped about 6.5 million gallons of water. In July, we pumped 7.1 million gallons of water. You can see the comparisons between all 3 years for the reported months.
    - INCOME/EXPENSE REPORT (% of Budgeted Report – See Exhibit C)**
      - General Fund** - Revenues at 64% of Budgeted with Expenses at 50% of Budgeted
      - Water Fund** - Revenues at 74% of Budgeted with Expenses at 55% of Budgeted
      - Sewer Fund** - Revenues at 67% of Budgeted with Expenses at 47% of Budgeted

**OVERALL** - Revenues at 68% of Budgeted and Expenses at 51% of Budgeted

8. Unfinished Business

**A.** Unit 4 - Lots 409 and 407

9. New Business

**A.** Spruce Way Water Main Line Extension (Attachment A)

**B.** Pre-Paid Water and Sewer Taps (Attachment B)

10. Resolutions

11. Approval of Disbursements – Move to approve the bills subject to review at time of signing

12. Adjournment

**NEXT REGULAR SCHEDULED MEETING: October 13<sup>th</sup> at 7:00 p.m.**

Join Zoom Meeting

<https://us02web.zoom.us/j/84879627330?pwd=dHFobUhZOVpGTGNLZVd6MWx2dHUrdz09>

Meeting ID: 848 7962 7330

Passcode: 404882

One tap mobile

+12532158782,,84879627330#,,,,,0#,,404882# US (Tacoma)

+13462487799,,84879627330#,,,,,0#,,404882# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

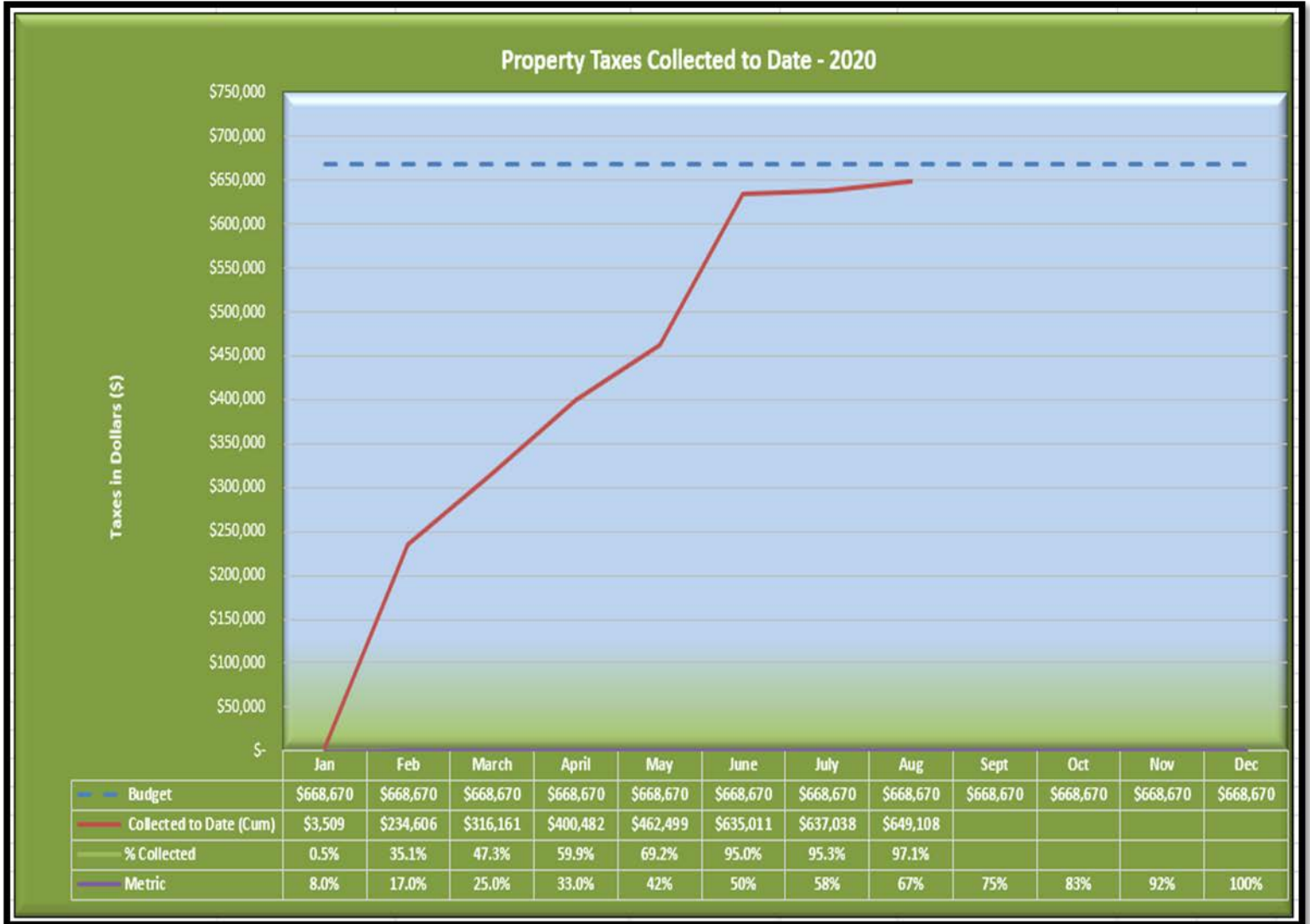
+1 646 558 8656 US (New York)

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### Exhibit A Property Tax Collection Report



### Exhibit B Well Pumping Report

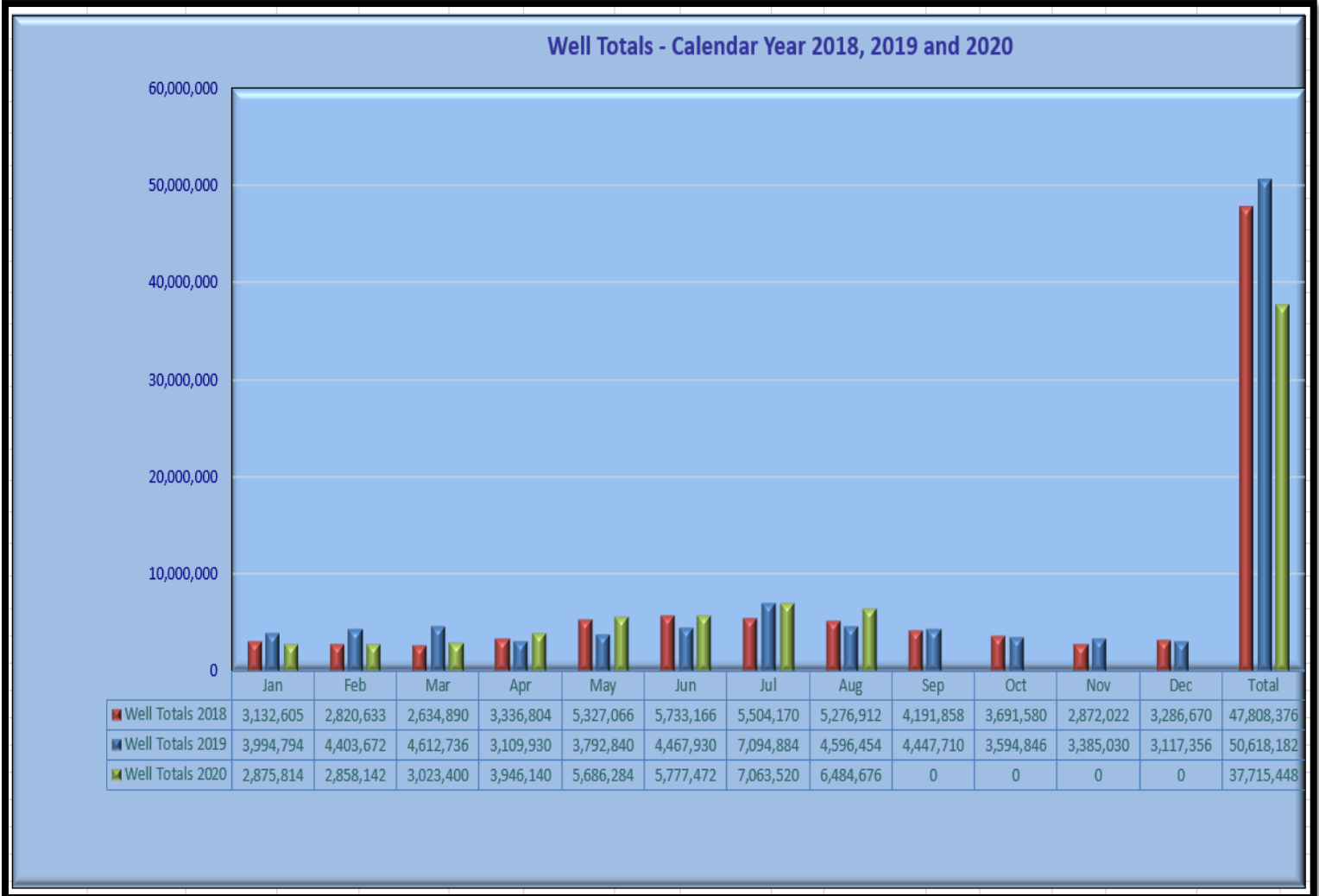


Exhibit C  
Income/Expense Report

<b>August 2020 Revenue and Expenses Accounting</b>											
	<b>Revenue (Accrued \$)</b>										
<b>Fund Type</b>	<b>Total Budget</b>	<b>YTD</b>	<b>Balance</b>	<b>% of Budgeted</b>							
General Fund	\$ 846,779.00	\$ 543,228.34	\$ 303,550.66	64%							
Water Fund	\$ 569,185.00	\$ 419,569.98	\$ 149,615.02	74%							
Sewer Fund	\$ 527,793.00	\$ 351,091.48	\$ 176,701.52	67%							
<b>Totals</b>	<b>\$ 1,943,757.00</b>	<b>\$ 1,313,889.80</b>	<b>\$ 629,867.20</b>	<b>68%</b>							
	<b>Expenses (Expended \$)</b>										
<b>Fund Type</b>	<b>Total Budget</b>	<b>YTD</b>	<b>Balance</b>	<b>% of Budgeted</b>							
General Fund	\$ 846,779.00	\$ 424,945.58	\$ 421,833.42	50%							
Water Fund	\$ 569,185.00	\$ 311,933.04	\$ 257,251.96	55%							
Sewer Fund	\$ 527,793.00	\$ 249,730.42	\$ 278,062.58	47%							
<b>Totals</b>	<b>\$ 1,943,757.00</b>	<b>\$ 986,609.04</b>	<b>\$ 957,147.96</b>	<b>51%</b>							
<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>Apr.</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sep.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>
8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%
<b>Manager's Comments:</b>											
1. Expenses (YTD) do not exceed Revenue (YTD).											
2. Expenses are accumulating slower than the Revenue is accruing (44% versus 62%).											
3. Assuming even distribution of Revenue accrued and Expenses "expended" on a monthly basis, we are tracking well - 62% on Revenue and 44% for Expenses. 67% is the benchmark for August.											